

# agenda



**AGENDA**  
**ENFIELD TOWN COUNCIL**  
**REGULAR MEETING**

**Monday, March 17, 2008**  
**7:00 p.m. – Council Chambers**

1. Prayer – Councilman Cynthia Mangini
2. Pledge of Allegiance
3. Roll Call
4. Fire Evacuation Announcement
5. Minutes of Preceding Meetings
  - Special Meeting - March 3, 2008
  - Regular Meeting - March 3, 2008
6. Special Guests
7. Public Communications and Petitions
8. Councilmen Communications and Petitions
9. Town Manager Report and Communications
  - EMS Protocols
  - Roads 2005
  - Enfield High School Fields
  - Meadowlark/Yale Update
  - Riverfront Protection
10. Town Attorney Report and Communications
11. Report of Special Committees of the Council

## 12. OLD BUSINESS

### A. Appointment(s) Town Council Appointed

1. **Area 25 Cable Television Advisory Committee** - The term of office of Mark David Smith (U) expired 06/30/04. Replacement term would be until 06/30/08. (Tabled 06/21/04)
2. **Area 25 Cable Television Advisory Committee** - The term of office of Robert W. Tkacz (R) expired on 06/30/06. Reappointment or replacement would be until 06/30/08. (Tabled 06/05/06)
3. **North Central Regional Mental Health Board** - A vacancy exists due to the resignation of Everett A. Gamble (D). Replacement term would be indefinite. (Tabled 01/05/04)
4. **Enfield Revitalization Strategy Committee** – A vacancy exists due to the resignation of Thomas R. Fournier (U). Replacement term would be until 04/30/08. (Tabled 06/18/07)
5. **Ethics Commission** – The term of office of Kenneth M. Varriale, Alternate, and (U) expired 10/31/07. Reappointment or replacement would be until 10/31/09. (Tabled 10/01/07)
6. **Ethics Commission** – The term of office of Mark T. Sargent, Alternate, (R) expired 10/31/07. Reappointment or replacement would be until 10/31/09. (Tabled 10/01/07)
7. **Enfield Beautification Committee** – The term of office of Alexandra Bozzuto (R) expired 12/01/07. Reappointment or Replacement would be until 12/01/10. (Tabled 12/3/07)
8. **Enfield Beautification Committee** – The term of office of Barbara W. Wielgos (U) expired 12/01/07. Replacement would be until 12/01/10. (Tabled 12/3/07)

### B. Appointment(s) Town Manager Appointed/Council Approved

1. **Housing Code Appeals Board** - The term of office of Constance P. Harmon, alternate (R) expired on 05/01/01. Replacement term would be until 05/01/11. (Tabled 05/07/01)
2. **Housing Code Appeals Board** - The term of office of Lawrence P. Tracey, Jr. (R), insurance, alternate, expired 05/01/06. Replacement would be until 05/01/11.

3. **Building Code Appeals Board** - The term of office of Joseph F. Petronella (D), contractor, expired 11/01/04. Replacement term would be until 11/01/09. (Tabled 11/25/04)
  4. **Building Code Appeals Board** - A vacancy exists due to the resignation of Kenneth J. Bergeron, (D) Chairman, Architect. Replacement term would be until 11/01/11. (Tabled 10/16/06)
  5. **Fair Rent Commission** - A vacancy exists due to the resignation of Tom Baziak, Tenant (D). Term of office would be until 06/30/09. (Tabled 11/20/06)
  6. **Fair Rent Commission** - A vacancy exists due to the resignation of Pamela Hall, Tenant (D). Term of office would be until 06/30/09. (Tabled 11/20/06)
  7. **Fair Rent Commission** – The term office of Arthur Graves, Homeowner (D) expired 06/30/07. Replacement term would be until 06/30/09. (Tabled 07/02/07)
- C. Discussion: Use of Facilities. (Tabled 11/13/06)
- D. Discussion: Solid Waste Advisory Committee Report. (Tabled 12/18/06)
1. Discussion/Resolution: Discharging the Solid Waste Committee.
- E. Discussion/Resolution: 9 Gordon Lane. (Tabled 09/17/07)
1. Request for Transfer of Funds –CIP - \$40,000.
- F. Discussion: Tax Delinquency List. (Tabled 11/26/07)
- G. Discussion: Town Owned Properties. (Tabled 11/26/07)
- H. Discussion: Personnel Rules and Procedures. (Tabled 1/22/08)
- I. Clean Energy Committee – A vacancy exists due to a newly formed committee. Appointment would be for two years from date of appointment. (Tabled 1/22/08)
- J. Clean Energy Committee – A vacancy exists due to a newly formed committee. Appointment would be for two years from date of appointment. (Tabled 1/22/08)
- K. Clean Energy Committee – A vacancy exists due to a newly formed committee. Appointment would be for three years from date of appointment. (Tabled 1/22/08)

- L. Clean Energy Committee – A vacancy exists due to a newly formed committee. Appointment would be for three years from date of appointment. (Tabled 1/22/08)
- M. Clean Energy Committee – A vacancy exists due to a newly formed committee. Appointment would be for four years from date of appointment. (Tabled 1/22/08)
- N. Clean Energy Committee – A vacancy exists due to a newly formed committee. Appointment would be for four years from date of appointment. (Tabled 1/22/08)
- O. Clean Energy Committee – A vacancy exists due to a newly formed committee. Appointment would be for four years from date of appointment. (Tabled 1/22/08)

### **13. NEW BUSINESS**

#### **A. Consent Agenda – Action**

- 1. Resolution: Request for Transfer of Funds for the Recycling Promotional Materials and Recycling Bins for Schools, \$10,000.
- 2. Resolution: Request for Transfer of Funds for the CT Dept. of Public Safety, \$601.24.
- 3. Resolution: Request for Transfer of Funds for the Click It or Ticket Campaign, \$8256.56.

#### **B. Appointment(s) – Town Council Appointed**

#### **C. Appointment(s) Town Manager Appointed/Council Approved**

### **14. ITEMS FOR DISCUSSION**

#### **A. Consent Agenda – Review**

- 1. /Resolution: Request for Transfer of Funds for the Buildings and Grounds Division, \$6700.
- 2. Resolution: The Enfield Together Coalition, Social Services, \$500.

#### **B. Appointment(s) – Town Council Appointed**

#### **C. Appointment(s) Town Manager Appointed/Council Approved**

- D. \*\* Discussion/Resolution: Request for Transfer of Funds for E-TV, \$3300.

- E. \*\* Discussion/Resolution: Setting a Public Hearing, GIS Data.
  - F. \*\* Discussion/Resolution: Request for Transfer of Funds for the Board of Education to the Town of Enfield, \$276,632.58.
  - G. \*\* Discussion/Resolution: Request for Transfer of Funds for Building Inspection, \$15,000.
  - H. \*\* Discussion/Resolution: Settlement of the James Bianco v. Town of Enfield, Tax Appeals.
  - I. \*\* Discussion/Resolution: CDBG Grant.
  - J. \*\* Discussion/Resolution: Request for Transfer of Funds for the Poll Worker Costs, \$13,937.
  - K. \*\* Discussion/Resolution: Youth Services Bureau/Enfield Police Department Breaking Down Barriers Grant.
- 15. MISCELLANEOUS
  - 16. PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00pm
  - 17. COUNCIL COMMUNICATIONS
  - 18. ADJOURNMENT

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\* REMOVE FROM AGENDA

\*\* MOVE TO MISCELLANEOUS

\*\*\* WOULD LIKE TO BE CONSIDERED FOR REAPPOINTMENT

**minutes**

**ENFIELD TOWN COUNCIL  
MINUTES OF A SPECIAL MEETING  
MONDAY, MARCH 3, 2008**

A Special Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Enfield Room of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, March 3, 2008. The meeting was called to order at 5:30 p.m.

**ROLL-CALL** -- Present were Councilmen Bosco, Dumont, Jones, Kaupin, Kiner, Lee, Mangini, Nelson and Ragno. Councilman Crowley arrived at 6:13 p.m. Councilman Edgar was absent. Also present were Town Manager, Matthew Coppler; Assistant Town Manager, Daniel Vindigni; Town Clerk, Suzanne Olechnicki; Town Attorney, Kevin Deneen; Assistant Town Attorney Mark Cerrato, Deputy Assessor, Della Confer; Chief Technology Officer, Paul Russell.

**ITPC**

Mr. Russell provided an update on the Information Technology merger between the Town of Enfield and Enfield Public Schools. He noted the official merger date was February 4, 2008. He stated they are working on the completion of existing projects at this time. He noted the expansion/upgrade/replacement of current technologies will be rolled out for the fiscal year 2008/2009.

He stated the Information Technology Planning Committee (ITPC) is in the process of setting up their subcommittees – one for Enfield Public Schools and the other for the municipality and public safety department.

Mr. Russell stated they've established Helpdesk and Project Meetings to track and manage outstanding requests for completion based upon feedback from EPS administration and teachers.

He noted they've increased the percentage of outstanding helpdesk tickets and projects; examples are as follows:

1. Implemented new laptops to all principals.
2. Finished rollout of new computers to Special Education Services.
3. Finished connecting Hazardville Memorial and Nathan Hale for Internet connections.
4. Replaced water damaged computers and network gear at Enfield High School.
5. Updated tax payment system.
6. Began implementation of new Land Records Management System.
7. Relocated temporary dispatch center for EPD.

Mr. Russell stated they established communications with Enfield Public Schools faculty through meetings and emails to create a better understanding of needs and communicating/promoting the direction of IT merger services.

RECEIVED FOR RECORD 10 Mar 2008 @  
ATTEST *Suzanne J. Olechnicki* 12:28 P.M.  
Town Clerk



He noted they established cross sectioned teams within IT to develop a service delivery model that will provide enhanced services to customers of technology (Enfield Public Schools, Enfield Police Department, Town of Enfield and citizens).

He stated they developed a plan to replace network infrastructure to allow greater/more secure access to information that will allow for greater educational services to the Town of Enfield.

He noted they have combined support teams (Network, Application and Technology) to provide more robust services and quicker resolution times for incidents/requests.

Councilman Mangini questioned if the money is in the current budget to accomplish the tasks outlined by Mr. Russell. Mr. Russell noted they're putting together a budgetary number that will update the system for the school side and some smaller items on the Town side.

Referring to the upcoming budget, Councilman Mangini questioned whether the Council will see an item for IT on the Town side, or will it be a merged number. Mr. Russell responded it will be a merged number. He added they will focus the initial funding priority toward the school side.

Councilman Mangini questioned how Mr. Russell was able to identify the needs prior to the subcommittee. Mr. Russell responded these were already existing requests.

Councilman Kiner questioned whether there will be a wireless system at the schools. Mr. Russell explained the first step is to replace the current infrastructure, and the laptops being provided have wireless capability. He noted the goal is to have high schools operate as colleges do.

Referring to the update of the tax payment system, Councilman Kiner questioned if this will eliminate the 3% fee, and Mr. Russell stated the updated version will allow for the ACH payment so that people are not hit with the ACH fee.

Chairman Kaupin questioned how the prioritization came about. He requested Mr. Russell bring the Council up-to-date as concerns how the board has budgeted technology into their proposed budget. Mr. Russell stated his belief there has not been any establishing from the Board side as yet. He noted they're looking to see what available funding there will be and learn how much infrastructure is needed. He estimated the school infrastructure to be in the million dollar range.

Mr. Coppler requested clarification on infrastructure, and Mr. Russell explained this involves the network gear that allows for communication in computers in classrooms,

libraries and labs. He noted such a system would prevent hacking and viruses. He noted they want to solidify all of that. He pointed out that once they roll out that infrastructure, they may be able to provide services to the Town because that infrastructure would allow for that support.

Mr. Coppler pointed out this is to bring what the school has up to the level of what the Town has.

Chairman Kaupin questioned the timeline to have compatible systems that can be merged. Mr. Russell stated the ideal time frame would be over the summer, based upon available funding.

Mr. Coppler stated Mr. Russell is working at getting the cost down, and he is looking at ways to make things happen in the near term and spread out the cost. He went on to note the Council should have a joint meeting with the Board of Education concerning funding.

Chairman Kaupin questioned if the Board is including funding in the same technology line item in the proposed budget as they did in the last budget. Mr. Coppler responded he's not sure. He added the money the Town puts in the current year budget is the same type of funding as last year's budget. He noted within the IT budget, there are different costs for licensing. He added his assumption the school is doing the same.

Councilman Nelson questioned whether the Board of Education has heard this presentation from Mr. Russell, and Mr. Coppler noted Mr. Russell will meet with the Board on March 11<sup>th</sup>.

Councilman Lee questioned when was the last time the school system's infrastructure was replaced. Mr. Russell responded 90% of the equipment is seven to ten years old.

Mr. Russell stated his belief they have a great team. He noted they will need support from both the Town and Board of Education to make things happen.

**MOTION #9693** by Councilman Ragno, seconded by Councilman Mangini to go into Executive Session to discuss Personnel Matters, Pending Litigation, and Real Estate Negotiations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9693** adopted 9-0-0, and the meeting recessed at 5:50 p.m.

**EXECUTIVE SESSION**

**ROLL-CALL** -- Present were Councilmen Bosco, Dumont, Jones, Kaupin, Kiner, Lee, Mangini, Nelson and Ragno. Councilman Crowley arrived at 6:13 p.m. Councilman Edgar was absent. Also present were Town Manager, Matthew Coppler; Assistant Town Manager, Daniel Vindigni; Town Clerk, Suzanne Olechnicki; Town Attorney, Kevin Deneen; Assistant Town Attorney Mark Cerrato, Deputy Assessor, Della Confer.

Personnel Matters, Pending Litigation and Real Estate Negotiations were discussed with no action or votes being taken.

Chairman Kaupin adjourned the Executive Session at 6:39 p.m. He reconvened the Special Meeting at 6:40 p.m. and stated that during Executive Session the Council discussed Personnel Matters, Pending Litigation and Real Estate Negotiations with no action or votes being taken.


**ADJOURNMENT**

**MOTION #9694** by Councilman Jones, seconded by Councilman Dumont to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9694** adopted 10-0-0, and the meeting stood adjourned at 6:41 p.m.

Respectfully submitted,

Jeannette Lamontagne  
Secretary to the Council

  
Suzanne F. Olechnicki  
Town Clerk  
Clerk of the Council

**ENFIELD TOWN COUNCIL  
MINUTES OF A REGULAR MEETING  
MONDAY, MARCH 3, 2008**

The Regular Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, March 3, 2008. The meeting was called to order at 7:00 p.m.

**PRAYER** – The Prayer was given by Councilman Lee.

**PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was said.

**ROLL-CALL** – Present were Councilmen Bosco, Crowley, Dumont, Jones, Kaupin, Kiner, Lee, Mangini, Nelson and Ragno. Councilman Edgar was absent. Also present were Town Manager, Matthew Coppler; Assistant Town Manager, Daniel Vindigni; Town Attorney, Kevin Deneen; Town Clerk, Suzanne Olechnicki; Director of Public Works, Pia Hawkes; Deputy Director of Public Works, Geoffrey McAlmond; Chief Technology Officer, Paul Russell; Director of Finance, Lynn Nenni; Director of Libraries, Henry Dutcher; Director of Planning and Community Development, Jose Giner; GIS Project Manager, Robert Sperrazza; Chairman of the Enfield Board of Education, Andre Greco; Director of School Facilities, Arthur Pongratz

**FIRE EVACUATION ANNOUNCEMENT**

Chairman Kaupin made the fire evacuation announcement.

**MINUTES OF PRECEDING MEETINGS**

**MOTION #9695** by Councilman Nelson, seconded by Councilman Mangini to accept the minutes of the February 19, 2008 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9695** adopted 9-0-1, with Councilman Crowley abstaining.

**MOTION #9696** by Councilman Dumont, seconded by Councilman Nelson to accept the minutes of the February 19, 2008 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9696** adopted 9-0-1, with Councilman Lee abstaining.

**MOTION #9697** by Councilman Mangini, seconded by Councilman Nelson to accept the minutes of the February 20, 2008 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9697** adopted 9-0-1, with Councilman Kiner abstaining.

RECEIVED FOR RECORD 10 Mar 2008 @  
ATTEST *Suzanne F. Olechnicki* 12:27 P.M.  
Town Clerk

### SPECIAL GUESTS

Presentation by Laura Gould, Educational Homestay Programs

Chairman Kaupin stated he met with Laura about a week ago and she is present to announce a foreign exchange summer program.

Ms. Gould introduced herself as a resident of Enfield and as Area Manager for Educational Homestay Programs. She also introduced Jennifer Cuevas, Site Director of the Enfield International Program.

Ms. Gould stated they are a non-profit division of Education First (EF). She explained EF sponsors various foreign and cultural exchange programs with international students. She stated her belief this program will benefit Enfield by breaking down cultural and language barriers and help Enfield be a little more global.

Ms. Gould stated she is before the Council to ask the Town of Enfield to help welcome over 100 international students. She noted these students will be coming here for one month this summer, from July 3rd to July 29<sup>th</sup>. She stated they will be staying with volunteer host families in this area. She noted those students will be traveling here from Finland, Sweden, Russia, France and Spain to learn English and get a little taste of real American life.

She explained the students will be split into mixed nationality groups for classes and activities. She noted they will be studying five mornings per week, and there will be group activities in the afternoons arranged by Ms. Cuevas's staff consisting of four program coordinators.

Ms. Gould stated the students range in age 14 to 18.

She stated they are really looking to encourage the Town of Enfield to open its doors and hearts to these students, and they're also looking for volunteer host families. She noted host families would provide a little TLC for the students and interact with them. She stated the students would be at home with the host families in the evenings and over the weekends and they'll become an integral part of the family. She pointed out the host families' children could also participate in activities.

She gave some background on Educational Homestay Programs. She noted they are the world's leading language school and language travel organizer. She stated EF has sent over three million students abroad to study foreign languages in over 30 countries. She noted EF started in 1965.

Ms. Gould stated EF has over 17,000 staff members in offices around the world. She noted to date, over 100,000 students have participated in the Homestay programs in North America. She referred to the website for anyone interested in learning more about this organization.

She stated they are not only looking for host families, but they also wish to complete their team of program coordinators.

Ms. Gould stated students are accompanied by a bi-lingual adult course leader, who travels with them from their home country and remains with the students the entire time.

She stated they are also looking for a course center in Enfield that can be rented as classroom space. She noted they required approximately seven classrooms and a multi-purpose room to host some activities. She stated they would require this space for one month.

Councilman Lee questioned whether there is a contact phone number, and Ms. Gould responded her phone number is 741-0618, and her e-mail address is [laura.gould@ef.com](mailto:laura.gould@ef.com) and the contact information for Jennifer Cuevas is 687-1640 and her e-mail address is [jennifercuevas@hotmail.com](mailto:jennifercuevas@hotmail.com).

Councilman Crowley questioned if this information can be posted on Channel 16, and Mr. Vindigni stated they would have to check with the Town of Enfield policy. He noted at this time only Town of Enfield and Board of Education activities are posted on that channel.

Councilman Crowley questioned whether they also send children overseas, and Ms. Gould responded yes, they have many programs where they send children from here overseas.

Councilman Mangini questioned whether they're looking for bi-lingual adults, and Ms. Gould responded not necessarily because students are coming here to learn English.

Councilman Kiner questioned whether informational brochures are available, and Ms. Gould responded yes.

Councilman Crowley suggested contacting the Board of Education concerning the need for classroom space. Ms. Gould stated she is currently working with Dr. Gallacher at this point concerning the need for space.

Chairman Kaupin wished them good luck on this venture and stated his hope the Town of Enfield does open its doors for this program.

### **PUBLIC COMMUNICATIONS & PETITIONS**

Ester Hannum, Copper Drive

Voiced her support of the tipper barrel and recycling programs and noted she does her part. She went on to note that because she's handicapped, she believes the larger tipper barrels would be too much to handle. She noted the 35 gallon sized barrel is ideal for her, however, Public Works has indicated to her they could not work with that size. She requested the Council take into consideration the elderly or handicap people who would benefit from using a smaller sized tipper barrel.

Jack Sheridan, 7 Buchanan Road

Stated he attended the recent community conversation meeting and felt it was a good thing. He stated his hope the Town will continue having such meetings.

Mr. Sheridan thanked Mr. Hawkes for his prompt attention to the cleaning of drains at the bridge.

He referred to the planned bike path and noted a lot of the expense related to that project has to do with the widening of the bridge. He suggested they just repair the footings of the bridge.

Mr. Sheridan voiced his opposition to non-residents speaking at Board of Education meetings. He stated his belief out-of-towners should not be commenting on Enfield taxes or impacting the Town's budget.

He urged everyone to contact their representatives at the State level about sunseting the conveyance tax.

Mr. Sheridan stated the Town is doing business with people on the tax delinquent list. He stated his belief the Town wasn't going to do business with people who had back taxes in Enfield.

He referred to the rules and procedures for the Town and stated his belief it shouldn't be a combination document which includes information about benefits, etc., but rather it should only relate to rules.

Mr. Sheridan stated his belief the Town should look at an impact tax.

Tammy DiFranzo, 9 Elm Avenue

Spoke about two lots abutting her property, which can't be built upon. She noted she would like to make an offer for those lots.

Pam Leitao, Steele Road

Stated she would like the Town to look into ways that would make it possible to have graduation exercises remain at Fermi High School.

Ms. Leitao noted she's involved with the Enfield High School Safe Graduation and there will be an upcoming Falcon's game. She noted tickets are only \$10 with proceeds coming back to the school.

Ken Carlson, 153 Post Office Road

Voiced concern about the length of time it takes to get bulky waste picked up. He noted he owns a few properties in Thompsonville and one tenant left a large amount of material which covered the walkway, and it was to be a three-week wait for this material to be removed.

Mr. Carlson suggested the Town keep the area around the mailboxes at Town Hall cleared of snow and tall grass so that people may easily access those boxes. He suggested the Town Hall might want to install some sort of barrier if they don't want the general public to use those mailboxes.

Charles Woods, 11 Westerly Drive

Thanked the Town Council for the recent community conversation meeting. He stated his belief this is a good step toward more open government.

Mr. Woods questioned when people will get tipper barrels. He voiced concern about tipper barrel fines and stated it really bothers him to punish citizens in this way. He stated his belief the Town needs to be sure they have a good handle on things before they start penalizing people.

He stated his belief there has to be a way to be able to have graduation ceremonies on Fermi's fields.

Margaret Jedziniak, 232 Abbe Road

Stated she enjoyed the recent community meeting at JFK. She noted she still doesn't know whether the schools spent the \$350,000 on books. She stated her belief if the Town requested the school system to spend that money on books, the Town should be able to require that is what is done.



Ms. Jedziniak stated she read in tonight's paper that the school system had a questionnaire sent to the teachers which asked this question: "Within the district as a whole, what areas can efficiencies be realized?" She noted the number one answer was "retirement incentive for teachers". She stated the question was asked, "How does this save the district money?" and the answer was, "The teachers with longer services are paid more than new teachers. The retirement of 20 teachers, and the hiring of 12 new teachers can save the district \$500,000". She stated these wrong figures shouldn't be given out because they're incorrect. She explained originally, 20 teachers were planning to retire, however, when they got the new contract with more money, they decided to stay.

Maureen Brennan, Sandpiper Road

Stated she enjoyed the recent open meeting at JFK, and she would like to see more of these meetings. She suggested they do more advertising of these meetings.

Ms. Brennan stated her belief it would be good to keep track of business property taxes. She noted she's not sure whether there are already checks and balances in place regarding this. She stated she's certain there are businesses that have the opportunity to make money by being in Enfield, and if they have properties that are taxable, it may help ease the burden of the residents.

She stated her belief all teachers shouldn't be lumped together because there were teachers who answered the questionnaire as individuals. She pointed out there are many wonderful teachers in the Enfield school system. She noted many teachers are Enfield taxpayers and many give back to the community.

Ms. Brennan stated her belief the external audit committee is an awesome idea. She noted just as her own gasoline and utility bills are increasing, the school system is incurring these same costs. She noted this is another factor to consider when looking at the budget.

Robert Tkacz, Bernadino Avenue

Commended the Town Council for the work they're doing.

Mr. Tkacz stated he is bothered by a comment by one of the Board members who said the Enfield School System is in the dark ages. He noted this person is in the minority party, and that minority party was in the majority party for the last ten to twelve years. He stated he cannot understand how they can be in the dark ages, if they were running the show.

Ed Johnson, Cloud Street

Read a letter of complaint for compensation. He noted this letter has been distributed to the Town Council, Town Attorney and Town Manager. He feels he was

wrongly charged for a disposal of leaves at the landfill. He believes the town owes him \$5.00 for the permit and \$26 for the disposal of 520 pounds of leaves. He pointed out an ad ran in the papers in October, 2007 that the landfill would accept the disposal of leaves without a permit. He concluded stating his belief he was treated unfairly and he feels the Town owes him full restitution for the monies he paid out on July 28, 2007. He noted this consists of a \$5.00 permit fee and \$26.00 tipping fee for a total of \$31.00.

### **COUNCILMEN COMMUNICATIONS & PETITIONS**

Councilman Ragno agreed with Mr. Carlson and stated his belief three weeks is a long time to wait for a bulky waste pick-up.

As concerns non-residents speaking at meetings, Councilman Ragno stated his belief only residents should be speaking about the Town's budget. He suggested perhaps there should be some rules concerning this.

Councilman Ragno agreed about the sunseting of the conveyance tax. He suggested people contact Representatives Jarmoc and Tallarita concerning this issue.

Councilman Ragno agreed the Town shouldn't be doing business with tax delinquent businesses. He requested staff look into this.

As concerns rules, procedures and ethics, Councilman Ragno stated his belief the Ethics Ordinance should have something that precludes people from becoming involved in unethical practices.

Referring to the resident offering to purchase lots, Councilman Ragno noted the Town is looking at a list of town-owned properties. He stated they can look at this list to see which properties can go to bid. He noted this resident may have that opportunity through a different forum.

Councilman Ragno stated his belief it's wrong that they cannot use the Fermi fields for graduation ceremonies. He noted he's surprised the Fields Committee didn't realize this. He suggested looking into this before going too far with the Enfield High fields.

As concerns business property taxes, Councilman Ragno stated his belief they need to be scrutinizing that delinquent tax list so they can collect taxes before a business leaves town.

Councilman Ragno stated his belief the external audit committee is a good idea. He noted if things are being done right, there's nothing to worry about.

Councilman Ragno stated his understanding the third quad at the prison has been opened. He noted he wants to be sure they are scrutinizing sewer usage and would like that monitored every month to be sure Enfield is getting the money it is due.

Councilman Ragno stated his belief the State needs to take the initiative to be sure Scantic River Park facilities and parking are installed properly. He noted he would like some dialog with the State concerning this.

Councilman Ragno stated the 2008 Home Show is taking place March 13, 14, 15 and 16 at Asnuntuck Community College.

Councilman Ragno stated Rockville Bank is hosting a chili cook-off on May 3<sup>rd</sup> at Pleasantview Farms, and all proceeds will be going to the Enfield Food Shelf.

Councilman Mangini commended the Town for doing a wonderful job on Bass Drive.

Councilman Mangini stated there are terrible potholes on Windsor Street, Alden Avenue and Bigelow Avenue.

Councilman Mangini stated there is a safety issue at the intersection of Cranberry/Freshwater Boulevards. She noted they need a left-hand, green directional signal. Chairman Kaupin noted this is already in progress.

Councilman Mangini questioned the status of the letter being sent to Missouri concerning their recent tragedy. Mr. Coppler noted that will be going out shortly.

Councilman Mangini questioned the status of the Federal appropriations list, and Mr. Coppler stated he will be doing a package on that.

Councilman Nelson stated he has been in contact with Chairman Greco about the Fermi athletic fields. He noted the Fermi practice fields are in much better shape, and perhaps the ceremony could be held on that field. He suggested letting the students decide where they wish to graduate.

Referring to Ms. Brennan's comment about not lumping all teachers together, Councilman Nelson stated it's rather difficult when the President is speaking for everyone. He noted he would like to hear from individual teachers and what they want for the students of Enfield, rather than what the teachers want.

As concerns the impact tax, Councilman Nelson stated everyone is impacted by taxes everyday, and he doesn't feel another one is the answer.

Councilman Crowley referred to a couple recent crimes involving drugs and a hold-up. He requested an update concerning this.

Councilman Crowley expressed his appreciation to the Public Works Department for a great job on snow removal.

Councilman Crowley stated he saw potholes being filled in today.

Councilman Crowley stated when tenants move out of an apartment, they have to leave by the end of the month, and that is why bulky items sit for a few weeks before being picked up.

Councilman Crowley referred to a resident's offer to purchase a couple lots and stated his hope the Town will come up with a solution.

Councilman Crowley questioned whether the school system has a no bullying policy, and Mr. Greco responded yes.

Councilman Bosco expressed his appreciation for the guardrail on Steele Road and noted it looks great.

Councilman Bosco noted the sidewalk on Route 5 over the Route 190 bridge is full of snow.

Councilman Bosco agreed with Ms. Hannum about the need for a smaller tipper barrel for the elderly and handicapped people. He suggested the Town look into this.

Councilman Bosco stated his belief that with the high taxes paid by Enfield residents, it's a disgrace to have to pay to get rid of leaves. He noted this doesn't make sense because the Town will pick up those leaves at the curb for free.

Referring to House Bill 5178, Councilman Jones stated this is an act to insure an equitable distribution of state and federal funds and benefits. He noted this requires an inmate of a correctional facility to be included in the population count of the town where the inmate resided before incarceration, rather than in the town where the correctional facility is located. He stated his belief this could have a very big impact on Enfield because it could result in a big decline in funding. He requested the Town Manager learn what funds the Town currently receives based on population, keeping in mind that the inmates are currently part of that population, and what expenditures does the Town have that are part of that same premise. He stated he would also like to see the Town staff engage the help of Senator Kissel and the State Representatives to see what potential

effect this bill has on the town in dollars and cents. He suggested other facilities that host correctional facilities should also be made aware of this. He also suggested working with these other communities regarding this issue.

Councilman Lee thanked Mr. Newton and people at Fermi High School for inviting the Council to participate in the CAPT ceremony held this week. He noted 60 juniors received awards from the State of Connecticut acknowledging their superior performance on the State achievement test last year. He commended these students for their accomplishments.

Councilman Lee thanked Cub Scout Pack 396 for their invitation to their Blue & Gold Banquet last weekend. He noted it was great to share in the scouts' achievements. He went on to note they will be honoring Girl Scout Week in a couple weeks.

Councilman Lee questioned what's necessary for the Town to create a program to collect compact fluorescent bulbs. He noted there was news this week about the hazards of such bulbs breaking within a household. He stated a few weeks ago, the Council's packet had information about the availability of some state funding or grant to devise programs at the local level. He requested an update on this.

Councilman Lee stated he recently had a conversation with the Town Manager, and Town staff provided him with a lot of data that shows just how current the prison sewer monitoring is and how the bills are going out. He noted he can forward that information to the rest of the Council.

Councilman Lee stated there will be a State Robotic Team event at the Convention Center in Hartford on March 15<sup>th</sup>.

Councilman Kiner agreed with Ms. Hannum concerning the need for smaller tipper barrels for elderly and handicapped people.

Councilman Kiner agreed with Ms. Leitao about graduation ceremonies taking place at the respective high schools.

Councilman Kiner commended Mr. Vindigni for being so responsive to his e-mails.

Chairman Kaupin expressed his appreciation to all department heads for attending the recent community conversation.

Chairman Kaupin stated last week, the first Council of Chairs meeting was held, and it was very constructive.

Chairman Kaupin stated there was a recent retirement event for Chief Mills. He thanked Chief Mills for his service to the town.

Chairman Kaupin informed everyone about the upcoming Spring Splash on the Scantic River to be held on March 29<sup>th</sup>. He noted this is a great event.

Chairman Kaupin recognized Charlene Bond, Director of Information Technology, on her recent retirement. He noted many employees put on a retirement luncheon for her, and it was a very fitting honor for her.

The Town Council then distributed a proclamation and certificates to the Enfield Rambler's Cheerleaders and their coaches in recognition of their outstanding accomplishment.

#### **TOWN MANAGER REPORT AND COMMUNICATIONS**

Mr. Coppler stated Mr. Greco and Mr. Pongratz are present to talk about the transfer of funds for the school security system. He noted this involves security systems for both high schools and the middle school. He stated this would involve a transfer of \$823,080.

Mr. Greco explained this is a wonderful opportunity to provide some much needed security at the secondary schools. He noted in June of 2006, the Security Committee surveyed all of the students at Enfield High, Fermi High and JFK Middle School, and in September, 2007, they surveyed the faculty and staff in all three buildings. He stated the question was asked as to whether people thought additional security is needed and would people feel safer. He noted 81% of those surveyed believed an increased level of security would be of benefit and make them feel better within the school environment. He pointed out this concept is not in reaction to something that happened, but has to do with taking a pro-active approach to be prepared if something were to happen.

Mr. Greco stated the Building Security Committee started out at the elementary school level by installing an audio/video/intercom system which allows them to lock down the elementary school buildings and Head Start throughout the school day. He explained all visitors have to be buzzed into the school and they're immediately directed to the main office to sign in.

He stated the high schools and middle schools are different because there are a lot more doors and a much more moving population, therefore, they require a higher level of security.

Mr. Greco stated the Security Committee learned about a grant in September. He noted the State Department of Homeland Security, in conjunction with the Governor, came out

with a grant that provided for \$5 million dollars of funding this year and \$5 million dollars of funding next year to enhance school security through the use of electronic devices. The Security Committee decided to go for this funding. He noted they did a lot of surveying of buildings, system designs, budgetary pricing, and they applied for the grant. He stated in mid-January, they received approximately \$550,000, which was 67% of what was applied for. He pointed out this was the highest dollar amount per building received in the entire State, and it was the second highest award overall. He noted only New Britain received higher, but that was for 14 buildings, and this \$550,000 is for only three buildings. He stated this does come with a couple caveats – that all projects be completed and all the vendors be paid by June 30, 2008. He noted they were able to get an extension to December 31<sup>st</sup>, which provides them with a lot more time to get things done. He noted they have to pay the total up front (\$803,000), and they then receive the grant money after they submit certificates of completion to the Department of Homeland Security.

Mr. Pongratz stated the State's share would be \$549,986, and the grantee's share is \$252,094.

Councilman Mangini questioned how they'll repay the CIP. Mr. Pongratz stated they would not be renewing that project this budget year. He added this is a project that could be put off easier than a school security project.

Councilman Crowley stated his belief this is a great opportunity and he supports it.

Mr. Greco stated the technology is very complimentary to the police program. He noted the police will have the ability to see the cameras in all three schools as well as the capability to see live videos from laptops in the squad cars as they approach the building.

### **GIS DATA**

Robert Sperrazza, GIS Project Manager, and Jose Giner, the Director of Planning were present for this discussion.

Mr. Sperrazza stated the GIS is up and running and has been for over a year. He noted this is a great tool for internal staff, Town of Enfield residents and customers. He explained they are coming before the Council to try and offset the cost of GIS during these difficult economic times. He acknowledged this is a great tool that comes with a price. He noted thus far, they've spent about \$150,000 to get everything up and running, and this figure is very low compared to other towns and cities. He distributed a policy and cost schedule.

He stated this document has been reviewed by the Town Attorney's office and the Risk Manager. He noted the goal of this document is to protect the Town against any misuse of the data.

He noted they believe the fees are reasonable for the GIS data. He noted today they had seven requests for data, and he held off on those because they didn't have a policy in place. He stated these requests come in from different sources such as map making consultants and engineering firms.

Mr. Giner stated the fees are just to recoup some of the costs. He noted some people are able to make money off this data. He went on to note they have an electronic submittal policy that's somewhat in place, but it's not formalized. He noted this will formalize the policy.

Councilman Mangini questioned if they foresee residents looking for GIS information. Mr. Sperrazza stated the GIS on the internet allows people to zoom in on parcels. Councilman Mangini stated her belief making it more user friendly would be helpful.

Councilman Lee referred to the cost schedule and questioned if it makes sense to make this a license, rather than a one-time fee. Mr. Sperrazza stated his belief the policy states updates aren't available.

Councilman Lee suggested if they know they'll have five-year updates, perhaps they could make it a five-year license. He noted in this way they can be funding their updates. Mr. Sperrazza stated his concern would be that five years down the road they might not have the money in the budget and then how would they support those licenses.

Councilman Lee questioned how new layers could be suggested, and is there a mechanism for certain groups, such as the Enfield Historical Society to sponsor their own layer. He questioned if this could be done. Mr. Sperrazza responded that definitely could be done. He noted people could e-mail him suggestions.

Councilman Crowley questioned if someone draws up their own map and submits it to be converted over, what would the cost be. Mr. Giner stated they don't charge at the present time. He added Manchester charges \$50 for a 24 X 33 sheet.

Councilman Bosco questioned if someone pays the fee, how long is that good for, and Mr. Sperrazza stated it's a one-time fee.

Councilman Nelson stated his belief the fees are reasonable and this generates income to keep the program up-to-date.



Mr. Coppler indicated there will be a resolution at the next meeting.

As concerns graduation ceremonies on Fermi fields, Mr. Coppler stated Public Works is looking at the cost to provide the appropriate base to make this possible. Councilman Nelson questioned why the ceremony has to take place on the artificial field. He suggested having the ceremony on the practice field.

Mr. Coppler stated they're expecting the tipper barrels to be delivered in about three to four weeks. As concerns the 35-gallon tipper barrel, he noted right now they're ordering the 48 and 96 gallon barrels. He noted they could work with the 35-gallon tipper barrel. He stated this would be a special order and would take longer to receive. He noted if the Council wishes to go in that direction, that can be done, however, they will have to amend the code as well to allow for the 35-gallon tipper barrel. He pointed out there's not a big difference between a 35-gallon tipper barrel and a 48-gallon barrel. He added this extra order would result in an extra expense.

As concerns Ms. Jedziniak's inquiry about money for books, Mr. Coppler stated the School Department did come to the Town Council a few times regarding this. He stated his belief all funds were spent, except for \$20,000 to \$25,000. He added he can provide an exact figure tomorrow. He pointed out they did have to go through the Town's purchasing process to purchase any of the books that they purchased.

Mr. Coppler stated Councilman Mangini has been appointed to the City Future's Panel on Public Finance as the Advisory Council Representative. He noted she will be representing the National League of Cities on that panel and looking at how to change the way they collect and spend money and hopefully finding ways for the federal and state governments to provide more monies for the mandates they pass on.

#### **TOWN ATTORNEY REPORT & COMMUNICATIONS**

There was no formal report this evening.

#### **REPORT OF SPECIAL COMMITTEES OF THE COUNCIL**

Councilman Mangini stated the Fourth of July Committee has been working to create a wonderful event this year.

Councilman Mangini stated she would like to see an RFP for a consultant to get the refarming process started.

Mr. Coppler stated the refarming item is included on the request list for federal funding. He noted the next step would be to put an RFQ together to learn what the marketplace is

for this. He added they're also trying to learn what other communities have spent so they can have a better idea of costs.

Councilman Ragno stated his belief they have to decide whether they're going to hire a consultant to move this forward so they can start fact finding and do an analysis.

Mr. Coppler stated he was contacted by the Commissioner for Homeland Security for the State, and he is trying to set up a meeting between his group and the Town of Enfield so they can discuss what the State will be doing in terms of inter-operability with this system. He noted if there's a partnership with the State of Connecticut, inter-operability would be tremendous to have.

Chairman Kaupin questioned if a meeting is wanted with the State first before moving forward on an RFQ. Mr. Coppler stated his belief they need to know what the State is planning and whether the Town can partner with the State on their studies. He noted he will follow up tomorrow with the Commissioner of Homeland Security.

**MOTION #9698** by Councilman Nelson, seconded by Councilman Jones to move Items D through M under Items for Discussion to Miscellaneous.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9698** adopted 10-0-0.

### **OLD BUSINESS**

#### **APPOINTMENTS (TOWN COUNCIL & TOWN MANAGER)**

All appointments remained tabled.

Items C. through G. remained tabled.

**MOTION #9699** by Councilman Mangini, seconded by Councilman Jones to remove Item H. from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9699** adopted 10-0-0.

**DISCUSSION/RESOLUTION: DEP WATER SUPPLY CONSENT ORDER FOR A SECTION OF BROAD BROOK ROAD, SALERNO DRIVE AND REBECCA DRIVE**

Mr. Coppler stated he included within the Council's packets some follow-up information from Kevin Neary, who has been the point person from DEP on this project. He stated hopefully some of the clarifications he provided helps Council understand where they came from and where they're going. He added he also hopes this dispels some of the concerns that DEP isn't there to provide the necessary funding to do this project.

Mr. Coppler stated once the Council signs the consent order, they're committed and there's no turning back.

Councilman Lee stated he does not have any concerns about the State's ability to reimburse the Town, and he does not feel that's a valid reason to hold this up.

Councilman Lee questioned if a date has been set for the informational meeting, and Mr. Coppler stated his belief they were trying to schedule that meeting for Thursday.

**RESOLUTION #9700** by Councilman Lee, seconded by Councilman Mangini.

RESOLVED, that the Town Manager, Matthew W. Coppler, is empowered to enter into and amend contractual instruments in the name and on behalf of the Town of Enfield with the Department of Environmental Protection of the State of Connecticut for Water Supply Consent Order for a Section of Broad Brook Road, Salerno Drive and Rebecca Drive.

Councilman Dumont voiced her support of this resolution.

Councilman Ragno questioned if they sign this consent agreement, does that make them liable to pay the cost of water and the testing system that's currently in place until the project is completed, or can the agreement be modified to make sure the State continues to fund that. Mr. Coppler explained the structure is such that as soon as this is signed, the Town is eligible for the grant funding that will pay for all those things. He noted the Town doesn't have to go out-of-pocket on any expenses, except for the application they have to put together for it. He noted the Town gets the bill, the Town passes it onto the State, and the State pays it. Councilman Ragno stated if that's the case, he can support this resolution.

Councilman Crowley questioned if Hazardville Water indicated a desire for a larger water line. Mr. Coppler responded yes, and that is something that the Council liaisons

will hear at the upcoming meeting. He noted they want the larger water line because of fire flow issues more than anything else and a larger line would allow better abatements.

Councilman Crowley stated as long as the Town has no exposure, he has no problem with the resolution. Attorney Deneen stated the consent order is not contingent on the funding. He noted the nature of a consent order is that the Town is consenting with the State to reach this agreement. He stated the State is not required to do this via a consent order. He noted they can just flat out order the Town to do this and not even refer to the grant or anything else, however, they partnered to put this package together to do it this way.

Councilman Nelson stated his belief they should get the details together before going forward and committing to this. Mr. Coppler stated they could do the preliminary engineering that would answer a lot of questions, but they wouldn't be able to get reimbursed for that, and that is probably going to be a \$50,000 to \$60,000 cost. He noted the process that DEP laid out for the Town assures they'll be assuming less risk than if they did it themselves. He pointed out if the Town did a lot of this, there's no guarantee the State is going to reimburse the Town.

Councilman Nelson questioned when the Town will be reimbursed. Mr. Coppler stated the Town will get the invoice, and they will hand it right off to the State. He explained the reimbursement comes into play when they get to the actual capital part of the project and the installation of the water line, and the Town may have to front the money for it. He noted anything over \$580,000 has to go to the voters. Councilman Nelson questioned how they can sign this when it might be out of the hands of the Council. Mr. Coppler stated there is an understanding once they get to that point, this can be re-looked at because it is a partnership. Attorney Deneen pointed out the statute gives the Commissioner the ability to issue a straight order rather than a consent order.

Councilman Nelson stated he does not support this because he's being asked to sign a blank document, and he doesn't trust the State. He noted it takes forever for the Town to get its money. He cited Fermi High School as an example. He noted if the State is saying they'll pay for it, why is Enfield involved in this. He pointed out the State accepted responsibility for this problem.

Mr. Coppler stated the Town has a good working relationship with DEP, and everyone is trying to do the right thing and trying to work together to try and get things done. He acknowledged there are a lot of unanswered questions going into this, however, the alternative on this is that the project gets done and the Town has to figure out how to pay for it.

Councilman Dumont stated according to Mr. Neary's e-mail, this is a pass-through type of situation, in that the Town doesn't have to come up with the money. She noted the Town receives the bill and the Town sends it to the State for payment. She noted if the Town doesn't sign this Consent Order, the State may tell the Town it's on its own. She agreed the Town should partner with the State, sign the agreement and get this going.

Chairman Kaupin agreed there are a lot of unanswered questions on the DEP side, however, it seems this is the Town's only avenue. He noted it may be a leap of faith that the Town will be reimbursed, but if DEP backs out on their agreement, the Town would then have to pressure their legislators to be sure the monies come in. He noted he will support the resolution.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #9700** adopted 9-1-0, with Councilman Nelson voting against the resolution.

Items I. through P. remained tabled.

#### **NEW BUSINESS**

**MOTION #9701** by Councilman Ragno, seconded by Councilman Dumont to accept the Consent Agenda.

Transfer of Funds for Treasury Division Salaries, \$9,450.

Transfer of Funds for Police Overtime, Active Shooter Program Account, \$2,400.

Transfer of Funds for Police Overtime, DUI Reimbursement, \$2,539.97.

Transfer of Funds for Police Department K-9 Handlers, \$8,400.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9701** adopted 10-0-0.

**RESOLUTION #9702** by Councilman Jones, seconded by Councilman Lee.

WHEREAS, the Enfield Town Council established the Solid Waste Advisory Committee by adoption of Resolution #8778; and

WHEREAS, the State of Connecticut has amended the State Solid Waste Management Plan; and

WHEREAS, the Enfield Town Council, amended the reporting date for the Solid Waste Advisory Committee regarding the charge to review the current Town Code of Ordinance pertaining to Solid Waste and determine recommended amendments or deletions thereto, to April 2, 2007; and

WHEREAS, the Solid Waste Advisory Committee submitted proposed revisions to the Town Code of Ordinance to the Town Attorney for review prior to the required date, and the Town Attorney has completed the review with recommended deletions and additions amended thereto; and

WHEREAS, the Enfield Town Council held a Public Hearing on Tuesday, February 19, 2008 at 6:30 p.m. in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, CT to allow interested citizens an opportunity to express their opinions regarding the proposed ordinance amending Chapter 70, SOLID WASTE, Article I Sections 70-1 through 70-13; Article II Sections 70-31 through 70-38 of the Enfield Town Code.

THEREFORE BE IT RESOLVED, The Enfield Town Council does hereby adopt the proposed ordinance amending Chapter 70, SOLID WASTE, Article I Section 70-1 through 70-13; Article II Sections 70-31 through 70-38 of the Enfield Town Code.

Mr. Coppler thanked Mr. McAlmond for making all the revisions throughout this process.

Councilman Crowley referred to Section 70-4 and questioned whether excess bags will be left behind if it's not during holiday periods, and Mr. McAlmond responded no, but if there's a situation where there's extra bags on a weekly basis, it needs to be addressed.

Councilman Jones stated his opinion that if a person always has extra bags, it's time to get another tipper barrel.

Councilman Dumont stated her belief this ordinance is great. She referred to the section on fines and noted it clarifies this would be a gradual process with written warnings.

Councilman Mangini stated she will not support the resolutions because residents pay taxes and this is another unfunded mandate. As concerns the second resolution which provides a free barrel to low income families, she felt the average family also has financial burdens with some families having to work two or three jobs.

Councilman Kiner stated he agrees with most of what Councilman Mangini stated. He went on to question Mr. McAlmond about Section 70-3 (a), and whether the Town could go to the 35-gallon tipper barrels. Mr. McAlmond stated this is a size they prefer not to use, however, it seems as though there's a clientele that may need a barrel that size. He noted there is a 35-gallon barrel which recently came out from a manufacturer, and this model would work with the Town's system better than some other ones. He pointed out they will have to be very specific on the specification form because this is the only type of barrel that works with the Town's system. He noted there are a couple other models

that do not work with the Town's system. Councilman Kiner stated his belief it would be a limited amount of people that would even want this size barrel.

**AMENDMENT #1** by Councilman Kiner, seconded by Councilman Bosco to change the minimum size from 48 gallons to 35 gallons.

Councilman Crowley questioned the cost for the 35-gallon barrel, and Mr. McAlmond estimated about \$3.00 less than the 48-gallon barrel. He noted he would have to confirm the cost.

Mr. Coppler stated the only issue is that they will have to now purchase the 35-gallon barrels.

Councilman Jones stated his understanding the 35-gallon barrel will work with the current system. He questioned if it will work when they switch to the arm, and Mr. McAlmond responded yes, if they go with a very specific specification for the barrel. Councilman Jones stated as long as they go with the very specific specification, he will support the amendment.

Councilman Bosco stated his understanding people wouldn't be able to purchase that 35-gallon barrel at Home Depot, and Mr. McAlmond stated it can't be purchased at Home Depot.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #1** adopted 9-1-0, with Councilman Mangini voting against the amendment.

Chairman Kaupin stated the Town is asking people to buy a tipper barrel. He noted if the Town paid for them, then the people who already purchased them would be helping to subsidize other people. He noted in the end people are paying for them, and the Council is trying to find the most equitable way. He pointed out tipper barrels are the way to go, and this will get Enfield into the 21<sup>st</sup> century on garbage collection and hopefully protecting workers and saving some costs in labor. He voiced his support of the resolution.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #9702** adopted 7-3-0, with Councilmen Crowley, Kiner and Mangini against the resolution.

**RESOLUTION #9703** by Councilman Jones, seconded by Councilman Dumont,

WHEREAS, the Enfield Town Council established the Solid Waste Advisory Committee by adoption of Resolution #8778; and

WHEREAS, the State of Connecticut has amended the State Solid Waste Management Plan; and

WHEREAS, the Solid Waste Advisory Committee submitted a report to the Enfield Town Council recommending town-wide mandatory usage of tipper barrels for residential refuse and yard waste collections;

THEREFORE BE IT RESOLVED, the Enfield Town Council does hereby allow any resident owning a single family owner occupied dwelling in Enfield, that meets the annual income limit of \$28,800 for a single person or \$35,300 for a couple, to receive a tipper barrel from the Town of Enfield at no cost. Residents qualifying for this benefit have until May 31, 2008 to apply in the manner set forth by the Town Manager's Office.

**AMENDMENT #1** by Councilman Lee, seconded by Councilman Jones to change the last paragraph to read as follows:

THEREFORE BE IT RESOLVED, the Enfield Town Council does hereby allow any resident owning a single family owner occupied dwelling in Enfield, that meets the annual income limit of \$28,800 for a single person or \$35,300 for a **household**, to receive a tipper barrel from the Town of Enfield at no cost. Residents qualifying for this benefit have until May 31, 2008 to apply in the manner set forth by the Town Manager's Office.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #1** adopted 9-1-0, with Councilman Mangini voting against the amendment.

**AMENDMENT #2** by Councilman Nelson, seconded by Councilman Ragno.

THEREFORE BE IT RESOLVED, the Enfield Town Council does hereby allow any resident owning a single family owner occupied dwelling in Enfield, that meets the annual income limit of \$28,800 for a single person or \$35,300 for a household, to receive **one refuse** tipper barrel from the Town of Enfield at no cost. Residents qualifying for this benefit have until May 31, 2008 to apply in the manner set forth by the Town Manager's Office.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #2** adopted 9-1-0, with Councilman Mangini voting against the amendment.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #9703** adopted 8-2-0, with Councilmen Mangini and Nelson against the resolution.



**ITEMS FOR DISCUSSION**

The Consent Agenda items will appear on the next Regular Meeting agenda.

**MISCELLANEOUS**

**RESOLUTION #9704** by Councilman Nelson, seconded by Councilman Mangini.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Account No. 1300-0332	\$24,329
	Town Attorney	
	Legal	
FROM:	Account No. 1300-0120	\$24,329
	Town Attorney	
	Salaries-Part Time	

**CERTIFICATION**

I hereby certify the amount of \$24,329 is available from Account #1300-0120 as of February 11, 2008.

/s/ Lynn Nenni, Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #9704** adopted 10-0-0.

**RESOLUTION #9705** by Councilman Mangini, seconded by Councilman Jones.

WHEREAS, On March 29, 2006 the Town of Enfield and Dow Mechanical Corporation entered into a two-year option agreement for the purchase of Dow Mechanical's property at 33 North River Street;

WHEREAS, the option agreement will expire on March 28, 2008;

WHEREAS, the parties wish to extend the option agreement for an additional one-year period, which period will expire on March 29, 2009; and

WHEREAS, the option fee for the additional one-year period will be \$14,800.

BE IT RESOLVED, that the Town Manager is authorized to sign the Amendment to Option to purchase 33 North River Street (attached hereto);

BE IT RESOLVED the payment of the \$14,800 option fee is approved.

Upon a ROLL-CALL vote being taken, the Chair declared RESOLUTION #9705 adopted 10-0-0.

RESOLUTION #9706 by Councilman Jones, seconded by Councilman Nelson.

RESOLVED, that the Town Manager, Matthew W. Coppler, is empowered to enter into and amend contractual instruments in the name and on behalf of the Town of Enfield with the Department of Social Services of the State of Connecticut for Human Resources Development Program – 01-01-2008 to 12-31-2008 and to affix the Corporate Seal.

Upon a ROLL-CALL vote being taken, the Chair declared RESOLUTION #9706 adopted 10-0-0.

RESOLUTION #9707 by Councilman Mangini, seconded by Councilman Jones.

RESOLVED, that the Town Manager, Matthew W. Coppler, is empowered to enter into and amend contractual instruments in the name and on behalf of the Town of Enfield with the North Central Area on aging for Adult Day Center Supportive Service Grant 10-1-2008 to 9-30-2009, and to affix the Corporate Seal.

Upon a ROLL-CALL vote being taken, the Chair declared RESOLUTION #9707 adopted 9-0-0, with Councilman Nelson absent at the vote.

RESOLUTION #9708 by Councilman Dumont, seconded by Councilman Mangini.

RESOLVED, that the Town Manager, Matthew W. Coppler, is empowered to enter into and amend contractual instruments in the name and on behalf of the Town of Enfield with the North Central Area on Aging for Adult Day Center Respite Care Grant – 10-01-2008 to 09-30-2009, and to affix the Corporate Seal.

Upon a ROLL-CALL vote being taken, the Chair declared RESOLUTION #9708 adopted 9-0-0, with Councilman Nelson absent at the vote.

**RESOLUTION #9709** by Councilman Dumont, seconded by Councilman Kiner.

RESOLVED, that the Town Manager, Matthew W. Coppler, is empowered to enter into and amend contractual instruments in the name and on behalf of the Town of Enfield with the State Department of Transportation for capital **Assistance of 80% towards the cost of a lift-equipped mini-bus** and to affix the Corporate Seal.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #9709** adopted 9-0-0, with Councilman Nelson absent at the vote.

**RESOLUTION #9710** by Councilman Mangini, seconded by Councilman Jones.

RESOLVED, that the Town Manager, Matthew W. Coppler, is empowered to enter into and amend contractual instruments in the name and on behalf of the Town of Enfield with the Connecticut Department of Transportation for Cities and Towns for Dial-A-Ride for **FY2008-2009** and to affix the Corporate Seal.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #9710** adopted 9-0-0, with Councilman Nelson absent at the vote.

**RESOLUTION #9711** by Councilman Jones, seconded by Councilman Mangini.

RESOLVED, the Town of Enfield hereby adopts as its policy to support the nondiscrimination agreements and warranties required under Connecticut General Statute §4a-60(a)(1) and §4a-60a(a)(1), as amended in State of Connecticut Public Act 07-245 and sections 9(a)(1) and 10(a)(1) of Public Act 07-142, as those statutes may be amended from time to time.

BE IT FURTHER KNOWN, that Matthew W. Coppler's term of office began on July 1, 2006 and is indefinite. As the Town Manager, Matthew W. Coppler serves as the Chief Executive Officer of the Town of Enfield and is duly authorized to enter into agreements and contracts on behalf of the Town of Enfield.

Chairman Kaupin explained this is for the Town's use of the Asnuntuck Community College athletic fields. Mr. Coppler noted it's required they have this nondiscrimination statement.

Councilman Crowley questioned who controls the use of these fields. Mr. Coppler responded the use of the fields is scheduled through Buildings and Grounds, however, they also partner with Asnuntuck and their facilities people to make them aware of activities.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #9711** adopted 8-0-0, with Councilmen Bosco and Nelson absent at the vote.

**RESOLUTION #9712** by Councilman Lee, seconded by Councilman Ragno.

RESOLVED, that the Enfield Town Council does hereby adopt the Policy and Procedure for the Enfield Town Council Meetings, dated March 3, 2008.

**AMENDMENT #1** by Councilman Mangini, seconded by Councilman Jones to amend the Policy and Procedures per the March 2, 2008 e-mail attached.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #1** adopted 9-0-1 with Councilman Nelson abstaining.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #9712** adopted 10-0-0.

**RESOLUTION #9713** by Councilman Jones, seconded by Councilman Nelson.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	School Security Equipment – JFK Middle School	\$287,488
	School Security Equipment- Enfield High School	\$259,404
	School Security Equipment – Fermi High School	\$276,188
FROM:	Revenue – State Grant	\$549,986
	School Paving CIP Project	\$273,094

#### CERTIFICATION

I hereby certify the amount of \$823,080 is available from Account # (as above) as of February 27, 2008.

/s/ Lynn Nenni, Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #9713** adopted 10-0-0.

### **PUBLIC COMMUNICATIONS**

Jack Sheridan, 7 Buchanan Road

Referring to the new water line for the Broad Brook Road area, Mr. Sheridan questioned whether that line will be running through wetlands in that area. He raised the question of whether wetland approvals will be required to accomplish this work.

Margaret Jedziniak, 232 Abbe Road

Stated her belief someone had wanted to build a big project above Kennedy Road a long time ago. She noted there was no water pressure in that area, and there are a lot of wetlands in that area. She noted one person in that area had to spend \$5,000 to keep the water out of his home. She pointed out a lot of people have water problems in that area. She urged the Town to be very careful about any work being done in that area.


### **COUNCIL COMMUNICATIONS**

Councilman Lee stated a couple councils ago, the Hazardville Institute Conservancy Society was granted the authority to manage the streetscape banner program that runs along Route 190 on Hazard Avenue. He noted they're going into the fourth year of this program. He shared the current list of banner sponsors and expressed his appreciation to them for supporting the beautification of the village district – The Sign Factory, Copper Travels, Hazardville Water Company, Vasseur Landscaping, Century 21 Alaimo and Corrado, Connecticut Valley Tobacco, Hazardville Motors, Pfeifer & Associates Real Estate, the Collins Creamery, Enfield Federal Savings and Loan, Remax Realty Connection, Jarmoc Farms, Attorney Parakilas, Reliable Welding & Speed, Tangarine's Kitchen & Bath, Starrs Roofing & Siding, Scruples Boutique and Day Spa, Hawthorne & Sons Agway, Moriarty Landscaping, the Jarrett Insurance Agency, Rockville Bank, Tony's Haircutting, Bartholomew Electric, Suzette & Associates, the Hazardville Fire District, the Hazardville Roofing Company, Rich's Oil Service and Mrs. L. Allen.

### **ADJOURNMENT**

**MOTION #9714** by Councilman Nelson, seconded by Councilman Ragno to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9714** adopted 10-0-0, and the meeting stood adjourned at 10:50 p.m.

  
Suzanne F. Olechnicki  
Town Clerk  
Clerk of the Council

Respectfully submitted,

Jeannette Lamontagne  
Secretary to the Council

Appended to Minutes of March 3, 2008  
Regular Town Council Meeting  
See Page 18

ENFIELD TOWN COUNCIL  
RESOLUTION NO.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:		
	Other Professional Services	\$9,450
FROM:		
	Full Time Salaries	\$9,450

CERTIFICATION

I hereby certify the amount of \$9,450 is available from Account #1810-110 as of January 31, 2008.

Lynn Nenni, Director of Finance

Appended to Minutes of March 3, 2008  
Regular Town Council Meeting  
See Page 18

ENFIELD TOWN COUNCIL  
RESOLUTION NO.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	2100-140 Overtime	\$2,400.00
FROM:	100-14310 Revenues – Other Charges	\$2,400.00

CERTIFICATION

I hereby certify the amount of \$2,400.00 is available from Account #100-14310 as of January 31, 2008.

A. Lynn Nenni, Director of Finance

Appended to Minutes of March 3, 2008  
Regular Town Council Meeting  
See Page 18

ENFIELD TOWN COUNCIL  
RESOLUTION NO.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	2100-0140 Overtime	\$2,539.97
FROM:	100-14310 Other Charges	\$2,539.97

CERTIFICATION

I hereby certify the amount of \$2,539.97 is available from Account #100-14310 as of February 1, 2008.

A. Lynn Nenni, Director of Finance



Appended to Minutes of March 3, 2008  
Regular Town Council Meeting  
See Page 18

ENFIELD TOWN COUNCIL  
RESOLUTION NO.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	2100-169 Stipends K-9 Handler	\$8,400.00
FROM:	2100-120 Salaries Part time	\$4,200.00
	2100-110 Salaries Full time	\$4,200.00

CERTIFICATION

I hereby certify the amount of \$8,400.00 is available from Account #2100-120 & 2100-110 as of February 12, 2008.

A. Lynn Nenni, Director of Finance

**Amendment to Option to Purchase**  
**33 North River Street, Enfield, CT**  
**Between the Town of Enfield and**  
**The Dow Mechanical Corporation**

On March 29, 2006 the Town of Enfield ("Town"), a municipal corporation in the State of Connecticut and The Dow Mechanical Corporation ("Owner"), a Connecticut corporation, entered into an Option Agreement for the purchase and sale of the property at 33 North River Street.

The term of the Option Agreement was for two years, March 29, 2006 through March 28, 2008, inclusive. The Town and Owner wish to extend the term of the Option Agreement for an additional one-year term which will commence on March 29, 2008 and expire on March 28, 2009, inclusive.

The parties hereto agree to extend the term of the Option Agreement upon the terms and conditions contained hereinafter.

**1. Owner hereby grants to Town the right to purchase the Property from Owner at any time during the period commencing March 29, 2008 and ending on March 28, 2009, inclusive ("Additional Option Period").**

**2. Upon the execution of this Amendment to the Option Agreement, Town shall pay Owner an option fee of Fourteen Thousand Eight Hundred Dollars (\$14,800) for the Additional Option Period.**

**3. All other terms and conditions in the Option Agreement dated March 29, 2006 shall remain in full force and effect, except that paragraph 6 of the Option Agreement is amended as follows:**

**In addition to the purchase rights granted from Owner to Town above, for the period commencing at the end of the Additional Option Period and terminating twenty-four months thereafter (the "Right of First Refusal Period") Owner agrees not to sell all or any portion of the Property without first giving written notice to Town of its intention to do so. Said notice shall set forth the terms on which Owner has contracted to sell, and the identity of the person or entity to whom the proposed sale is to be made. Owner shall furnish Town with copies of all signed documents of sale. Only bona fide offers of sale are to be presented hereunder. Said notice will be sent by certified mail, return receipt requested. Town will have thirty (30) days after the giving of such notice (the "Election Period") to elect to purchase the premises described in this right of first refusal, upon the terms and conditions set forth in the sale documents signed by Owner and the proposed buyer.**

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the \_\_\_\_\_ day of \_\_\_\_\_ 2008.

Witnessed by:

TOWN: TOWN OF ENFIELD

\_\_\_\_\_

By: \_\_\_\_\_

Matthew W. Coppler  
Town Manager

\_\_\_\_\_

STATE OF CONNECTICUT        )  
  ) ss: ENFIELD  
COUNTY OF HARTFORD        )

On this \_\_\_\_\_ day of \_\_\_\_\_ 2008, before me personally appeared Matthew W. Coppler, Town Manager of the TOWN OF ENFIELD, signer and sealer of the foregoing instrument, and acknowledged the same to be in his free act and deed as such and the free act and deed of the TOWN OF ENFIELD.

\_\_\_\_\_  
NOTARY PUBLIC  
Commissioner of the Superior Court

My Commission Expires:

Witnessed by:

OWNER: THE DOW MECHANICAL  
CORPORATION

\_\_\_\_\_

By: \_\_\_\_\_

Peter T. Dow  
President

\_\_\_\_\_

STATE OF CONNECTICUT)

COUNTY OF HARTFORD )

) ss: ENFIELD

On this \_\_\_\_\_ day of \_\_\_\_\_ 2008, before me personally appeared Peter T. Dow, President of The Dow Mechanical Corporation, signer and sealer of the foregoing instrument, and acknowledged the same to be in his free act and deed as such and the free act and deed of The Dow Mechanical Corporation

\_\_\_\_\_  
NOTARY PUBLIC

Commissioner of the Superior Court

My Commission Expires:

## SCHEDULE A

### DESCRIPTION OF PROPERTY

#### Description of 33 North River Street, Enfield, Connecticut

A certain piece or parcel of land known as **33 North River Street**, said Parcel is described as follows:

North: by land now or formerly of the heirs o Martin J. Gorman, Mary E. Gorman, William E. Gorman and Jennie A. Griffin;

East: by land now or formerly of the New York, New Haven & Hartford Railroad Company;

South: by the highway known as North River Street; and

West: by the highway known as North River Street.

Reference: Volume 124, Page 151 of the Enfield Land Records.

# **Town Manager Report**

## **Coppler, Matthew**

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**From:** Sadlowski, Steve  
**Sent:** Thursday, March 06, 2008 11:05 AM  
**To:** Coppler, Matthew  
**Subject:** New Wetlands Enabling Legislation

Matt-

Below is a link to a new piece of proposed legislation that will strengthen the IWWA act by creating a 100' protective buffer on either side of a river. The purpose is to protect the vegetation that creates a very important buffer (a Riparian Buffer). Although there are some exemptions for areas that are already built up, it will essentially stop most activities in these areas unless the applicant could demonstrate by a preponderance of the evidence that the project would not harm the natural functions of the buffer area (water filtration, flood control, recharge, etc.)

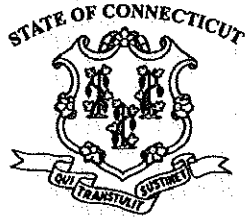
Although the Wetlands Agency has a 100' upland review area, it is an area of review, not exception as proposed in this legislation.

The Wetlands Agency wanted this referred to Council because of its possible impacts to the T'Ville train station project.

Thanks-

Steve

<http://www.cga.ct.gov/2008/TOB/s/pdf/2008SB-00362-R00-SB.pdf>



General Assembly

February Session, 2008

***Raised Bill No. 362***

LCO No. 1971

**\*01971\_\_\_\_\_ENV\***

Referred to Committee on Environment

Introduced by:  
(ENV)

***AN ACT CONCERNING RIVERFRONT PROTECTION.***

Be it enacted by the Senate and House of Representatives in General Assembly convened:

- 1      Section 1. Section 22a-36 of the general statutes is repealed and the  
2      following is substituted in lieu thereof (*Effective October 1, 2008*):
- 3      (a) The inland wetlands and watercourses of the state of  
4      Connecticut are an indispensable and irreplaceable but fragile natural  
5      resource with which the citizens of the state have been endowed. The  
6      wetlands and watercourses are an interrelated web of nature essential  
7      to an adequate supply of surface and underground water; to  
8      hydrological stability and control of flooding and erosion; to the  
9      recharging and purification of groundwater; and to the existence of  
10     many forms of animal, aquatic and plant life. Many inland wetlands  
11     and watercourses have been destroyed or are in danger of destruction  
12     because of unregulated use by reason of the deposition, filling or  
13     removal of material, the diversion or obstruction of water flow, the  
14     erection of structures and other uses, all of which have despoiled,  
15     polluted and eliminated wetlands and watercourses. Such unregulated  
16     activity has had, and will continue to have, a significant, adverse  
17     impact on the environment and ecology of the state of Connecticut and

18 has and will continue to imperil the quality of the environment thus  
 19 adversely affecting the ecological, scenic, historic and recreational  
 20 values and benefits of the state for its citizens now and forever more.  
 21 The preservation and protection of the wetlands and watercourses  
 22 from random, unnecessary, undesirable and unregulated uses,  
 23 disturbance or destruction is in the public interest and is essential to  
 24 the health, welfare and safety of the citizens of the state. It is, therefore,  
 25 the purpose of sections 22a-36 to 22a-45, inclusive, as amended by this  
 26 act, to protect the citizens of the state by making provisions for the  
 27 protection, preservation, maintenance and use of the inland wetlands  
 28 and watercourses by minimizing their disturbance and pollution;  
 29 maintaining and improving water quality in accordance with the  
 30 highest standards set by federal, state or local authority; preventing  
 31 damage from erosion, turbidity or siltation; preventing loss of fish and  
 32 other beneficial aquatic organisms, wildlife and vegetation and the  
 33 destruction of the natural habitats thereof; deterring and inhibiting the  
 34 danger of flood and pollution; protecting the quality of wetlands and  
 35 watercourses for their conservation, economic, aesthetic, recreational  
 36 and other public and private uses and values; and protecting the state's  
 37 potable fresh water supplies from the dangers of drought, overdraft,  
 38 pollution, misuse and mismanagement by providing an orderly  
 39 process to balance the need for the economic growth of the state and  
 40 the use of its land with the need to protect its environment and ecology  
 41 in order to forever guarantee to the people of the state, the safety of  
 42 such natural resources for their benefit and enjoyment and for the  
 43 benefit and enjoyment of generations yet unborn.

44 (b) Protected, vegetated riverfront areas provide important public  
 45 safety, public health, water purity and ecological benefits to the  
 46 citizens of the state and the environment. The destruction of such areas  
 47 through overdevelopment and destruction of natural vegetation has  
 48 caused degradation of water quality and stream habitats, changed  
 49 hydrological processes, exacerbated flood damage and required  
 50 construction of costly flood control structures. Riverfront areas and  
 51 associated vegetation and soils maintain the biological and ecological



52 productivity of stream ecosystems, filter polluted stormwater runoff,  
 53 protect water quality and public and private drinking water supplies,  
 54 prevent erosion and provide sedimentation control, absorb overland  
 55 water flows in streamside soils, reduce the impact of flooding, and  
 56 minimize the loss of property. Such areas and vegetation help preserve  
 57 natural stream flow and aquifer recharge capabilities and proper water  
 58 temperatures, provide travel corridors, food and cover for numerous  
 59 wildlife species, preserve stream ecosystems, and protect fish and  
 60 shellfish. These functions provide and enhance important  
 61 socioeconomic benefits, including, but not limited to, scenic vistas and  
 62 recreational opportunities, a desirable quality of life for the citizens of  
 63 the state, increased tourism and attractive settings for waterfront  
 64 businesses.

65 Sec. 2. Section 22a-37 of the general statutes is repealed and the  
 66 following is substituted in lieu thereof (*Effective October 1, 2008*):

67 Sections 22a-36 to 22a-45, inclusive, as amended by this act, shall be  
 68 known and may be cited as the "Inland Wetlands and Watercourses  
 69 and Riverfront Protection Act".

70 Sec. 3. Section 22a-38 of the general statutes is repealed and the  
 71 following is substituted in lieu thereof (*Effective October 1, 2008*):

72 As used in sections 22a-36 to 22a-45a, inclusive, as amended by this  
 73 act:

74 (1) "Commissioner" means the Commissioner of Environmental  
 75 Protection;

76 (2) "Person" means any person, firm, partnership, association,  
 77 corporation, limited liability company, company, organization or legal  
 78 entity of any kind, including municipal corporations, governmental  
 79 agencies or subdivisions thereof;

80 (3) "Municipality" means any town, consolidated town and city,  
 81 consolidated town and borough, city and borough;

82 (4) "Inland wetlands agency" means a municipal board or  
83 commission established pursuant to and acting under section 22a-42,  
84 as amended by this act;

85 (5) "Soil scientist" means an individual duly qualified in accordance  
86 with standards set by the federal Office of Personnel Management;

87 (6) "Material" means any substance, solid or liquid, organic or  
88 inorganic, including, but not limited to soil, sediment, aggregate, land,  
89 gravel, clay, bog, mud, debris, sand, refuse or waste;

90 (7) "Waste" means sewage or any substance, liquid, gaseous, solid or  
91 radioactive, which may pollute or tend to pollute any of the waters of  
92 the state;

93 (8) "Pollution" means harmful thermal effect or the contamination or  
94 rendering unclean or impure of any waters of the state by reason of  
95 any waste or other materials discharged or deposited therein by any  
96 public or private sewer or otherwise so as directly or indirectly to  
97 come in contact with any waters;

98 (9) "Rendering unclean or impure" means any alteration of the  
99 physical, chemical or biological properties of any of the waters of the  
100 state, including, but not limited to change in odor, color, turbidity or  
101 taste;

102 (10) "Discharge" means the emission of any water, substance or  
103 material into waters of the state whether or not such substance causes  
104 pollution;

105 (11) "Remove" includes, but shall not be limited to drain, excavate,  
106 mine, dig, dredge, suck, bulldoze, dragline or blast;

107 (12) "Deposit" includes, but shall not be limited to, fill, grade, dump,  
108 place, discharge or emit;

109 (13) "Regulated activity" means any operation within or use of a

110 wetland or watercourse or riverfront area involving removal or  
111 deposition of material, or any obstruction, construction, alteration or  
112 pollution, of such wetlands or watercourses or riverfront areas, but  
113 shall not include the specified activities in section 22a-40, as amended  
114 by this act;

115 (14) "License" means the whole or any part of any permit, certificate  
116 of approval or similar form of permission which may be required of  
117 any person by the provisions of sections 22a-36 to 22a-45a, inclusive, as  
118 amended by this act;

119 (15) "Wetlands" means land, including submerged land, not  
120 regulated pursuant to sections 22a-28 to 22a-35, inclusive, which  
121 consists of any of the soil types designated as poorly drained, very  
122 poorly drained, alluvial, and floodplain by the National Cooperative  
123 Soils Survey, as may be amended from time to time, of the Natural  
124 Resources Conservation Service of the United States Department of  
125 Agriculture;

126 (16) "Watercourses" means rivers, streams, brooks, waterways,  
127 lakes, ponds, marshes, swamps, bogs and all other bodies of water,  
128 natural or artificial, vernal or intermittent, public or private, which are  
129 contained within, flow through or border upon this state or any  
130 portion thereof, not regulated pursuant to sections 22a-28 to 22a-35,  
131 inclusive. Intermittent watercourses shall be delineated by a defined  
132 permanent channel and bank and the occurrence of two or more of the  
133 following characteristics: (A) Evidence of scour or deposits of recent  
134 alluvium or detritus, (B) the presence of standing or flowing water for  
135 a duration longer than a particular storm incident, and (C) the  
136 presence of hydrophytic vegetation;

137 (17) "Feasible" means able to be constructed or implemented  
138 consistent with sound engineering principles;

139 (18) "Prudent" means economically and otherwise reasonable in  
140 light of the social benefits to be derived from the proposed regulated

141 activity provided cost may be considered in deciding what is prudent  
142 and further provided a mere showing of expense will not necessarily  
143 mean an alternative is imprudent;

144 (19) "River" means a natural body of perennial or intermittent  
145 flowing water that empties into the Long Island Sound, any lake, or  
146 other natural body of perennial or intermittently flowing water.  
147 Intermittent flowing rivers are delineated by a defined permanent  
148 channel and bank, and the occurrence of two or more of the following  
149 characteristics: (A) Evidence of scour or deposits of recent alluvium or  
150 detritus; (B) the presence of standing or flowing water for a duration  
151 longer than a particular storm incident; and (C) the presence of  
152 hydrophytic vegetation;

153 (20) "Riverfront area" means the area of land situated between the  
154 ordinary high water mark of a river and a parallel line located one  
155 hundred feet away, measured outward horizontally from the ordinary  
156 high water mark of the river;

157 (21) "Ordinary high water mark" means the line on the shore of a  
158 river established by the fluctuations of water and indicated by physical  
159 characteristics such as a readily identifiable, natural line impressed on  
160 the river bank or shelving, or by changes in the character of the soil or  
161 absence of terrestrial vegetation;

162 (22) "Vegetation" means naturally occurring shrubs, trees or other  
163 plants but does not include lawns; and

164 (23) "Clear cutting" means removal of more than eighty per cent of  
165 standing vegetation greater than two inches in diameter at breast  
166 height in a riverfront area.

167 Sec. 4. Section 22a-39 of the general statutes is repealed and the  
168 following is substituted in lieu thereof (*Effective October 1, 2008*):

169 The commissioner shall:

170 (a) Exercise general supervision of the administration and  
171 enforcement of sections 22a-36 to 22a-45, inclusive, as amended by this  
172 act;

173 (b) Develop comprehensive programs in furtherance of the  
174 purposes of said sections;

175 (c) Advise, consult and cooperate with other agencies of the state,  
176 the federal government, other states and with persons and  
177 municipalities in furtherance of the purposes of said sections;

178 (d) Encourage, participate in or conduct studies, investigations,  
179 research and demonstrations, and collect and disseminate information,  
180 relating to the purposes of said sections;

181 (e) Retain and employ consultants and assistants on a contract or  
182 other basis for rendering legal, financial, technical or other assistance  
183 and advice in furtherance of any of its purposes, specifically including,  
184 but not limited to, soil scientists on a cost-sharing basis with the  
185 United States Soil Conservation Service for the purpose of (1)  
186 completing the state soils survey and (2) making on-site  
187 interpretations, evaluations and findings as to soil types;

188 (f) Adopt such regulations, in accordance with the provisions of  
189 chapter 54, as are necessary to protect the wetlands or watercourses or  
190 any of them individually or collectively;

191 (g) Inventory or index the wetlands and watercourses in such form,  
192 including pictorial representations, as the commissioner deems best  
193 suited to effectuate the purposes of sections 22a-36 to 22a-45, inclusive,  
194 as amended by this act;

195 (h) Grant, deny, limit or modify in accordance with the provisions  
196 of section 22a-42a, as amended by this act, an application for a license  
197 or permit for any proposed regulated activity conducted by any  
198 department, agency or instrumentality of the state, except any local or  
199 regional board of education, (1) after an advisory decision on such

200 license or permit has been rendered to the commissioner by the  
201 wetland agency of the municipality within which such wetland is  
202 located or (2) thirty-five days after receipt by the commissioner of such  
203 application, whichever occurs first;

204 (i) Grant, deny, limit or modify in accordance with the provisions of  
205 section 22a-42, as amended by this act, and section 22a-42a, as  
206 amended by this act, an application for a license or permit for any  
207 proposed regulated activity within a municipality which does not  
208 regulate its wetlands and watercourses;

209 (j) Exercise all incidental powers including but not limited to the  
210 issuance of orders necessary to enforce rules and regulations and to  
211 carry out the purposes of sections 22a-36 to 22a-45, inclusive, as  
212 amended by this act;

213 (k) Conduct a public hearing no sooner than thirty days and not  
214 later than sixty days following the receipt by said commissioner of any  
215 inland wetlands application, provided whenever the commissioner  
216 determines that the regulated activity for which a permit is sought is  
217 not likely to have a significant impact on the wetland or watercourse,  
218 he may waive the requirement for public hearing after (1) publishing  
219 notice, in a newspaper having general circulation in each town  
220 wherever the proposed work or any part thereof is located, of his  
221 intent to waive said requirement, and (2) mailing notice of such intent  
222 to the chief administrative officer in the town or towns where the  
223 proposed work, or any part thereof, is located, and the chairman of the  
224 conservation commission and inland wetlands agency of each such  
225 town or towns, except that the commissioner shall hold a hearing on  
226 such application upon receipt, within thirty days after such notice has  
227 been published or mailed, of a petition signed by at least twenty-five  
228 persons requesting such a hearing. The commissioner shall (1) publish  
229 notice of such hearing at least once not more than thirty days and not  
230 fewer than ten days before the date set for the hearing in a newspaper  
231 having a general circulation in each town where the proposed work, or

232 any part thereof, is located, and (2) mail notice of such hearing to the  
 233 chief administrative officer in the town or towns where the proposed  
 234 work, or any part thereof, is located, and the chairman of the  
 235 conservation commission and inland wetlands agency of each such  
 236 town or towns. All applications and maps and documents relating  
 237 thereto shall be open for public inspection at the office of the  
 238 commissioner. The commissioner shall state upon his records his  
 239 findings and reasons for the action taken;

240 (l) Develop a comprehensive training program for inland wetlands  
 241 agency members;

242 (m) Adopt regulations in accordance with the provisions of chapter  
 243 54 establishing reporting requirements for inland wetlands agencies,  
 244 which shall include provisions for reports to the commissioner on  
 245 permits, orders and other actions of such agencies and development of  
 246 a form for such reports; [and]

247 (n) The commissioner shall issue a certificate to any member of a  
 248 municipal inland wetlands agency or its staff who completes the  
 249 training program offered annually by the commissioner for such  
 250 officials; and

251 (o) Not later than July 1, 2009, the commissioner shall, in  
 252 consultation with interested parties and the Commissioner of Public  
 253 Health, develop a guidance document designed to assist and educate  
 254 municipal inland wetlands agency members regarding the protection  
 255 of riverfront areas defined in section 22a-38, as amended by this act.  
 256 The guidance document shall identify management practices  
 257 associated with activities proposed within such riverfront areas to  
 258 ensure compliance with the purposes and provisions of sections 1 to 8,  
 259 inclusive, of this act. The Commissioner of Environmental Protection  
 260 shall post the guidance document on the Department of  
 261 Environmental Protection's Internet web site.

262 Sec. 5. Section 22a-40 of the general statutes is repealed and the

263 following is substituted in lieu thereof (*Effective October 1, 2008*):

264 (a) The following operations and uses shall be permitted in  
265 wetlands and watercourses and riverfront areas, as of right:

266 (1) Grazing, farming, nurseries, gardening and harvesting of crops  
267 and farm ponds of three acres or less essential to the farming  
268 operation, and activities conducted by, or under the authority of, the  
269 Department of Environmental Protection for the purposes of wetland  
270 or watercourse or riverfront area restoration or enhancement or  
271 mosquito control. The provisions of this subdivision shall not be  
272 construed to include road construction or the erection of buildings not  
273 directly related to the farming operation, relocation of watercourses  
274 with continual flow, filling or reclamation of wetlands or watercourses  
275 or riverfront areas with continual flow, clear cutting of timber except  
276 for the expansion of agricultural crop land, the mining of top soil, peat,  
277 sand, gravel or similar material from wetlands or watercourses or  
278 riverfront areas for the purposes of sale;

279 (2) (A) For wetlands and watercourses: A residential home (i) for  
280 which a building permit has been issued, or (ii) on a subdivision lot,  
281 provided the permit has been issued or the subdivision has been  
282 approved by a municipal planning, zoning or planning and zoning  
283 commission as of the effective date of promulgation of the municipal  
284 regulations pursuant to subsection (b) of section 22a-42a, as amended  
285 by this act, or as of July 1, 1974, whichever is earlier, and further  
286 provided no residential home shall be permitted as of right pursuant  
287 to this subdivision unless the permit was obtained on or before July 1,  
288 1987; (B) for riverfront areas: A residential home (i) for which a  
289 building permit has been issued, or (ii) on a subdivision lot, provided  
290 the permit has been issued or the subdivision has been approved by a  
291 municipal planning, zoning or planning and zoning commission;

292 (3) Boat anchorage or mooring;

293 (4) Uses incidental to the enjoyment and maintenance of residential



294 property, such property defined as equal to or smaller than the largest  
 295 minimum residential lot site permitted anywhere in the municipality,  
 296 provided in any town, where there are no zoning regulations  
 297 establishing minimum residential lot sites, the largest minimum lot site  
 298 shall be two acres. Such incidental uses shall include maintenance of  
 299 existing structures and landscaping but shall not include removal or  
 300 deposition of significant amounts of material from or onto a wetland  
 301 or watercourse or riverfront area or diversion or alteration of a  
 302 watercourse or riverfront area;

303 (5) Construction and operation, by water companies as defined in  
 304 section 16-1 of the 2008 supplement to the general statutes or by  
 305 municipal water supply systems as provided for in chapter 102, of  
 306 dams, reservoirs and other facilities necessary to the impounding,  
 307 storage and withdrawal of water in connection with public water  
 308 supplies except as provided in sections 22a-401 and 22a-403; and

309 (6) Maintenance relating to any drainage pipe which existed before  
 310 the effective date of any municipal regulations adopted pursuant to  
 311 section 22a-42a, as amended by this act, or July 1, 1974, whichever is  
 312 earlier, provided such pipe is on property which is zoned as residential  
 313 but which does not contain hydrophytic vegetation. For purposes of  
 314 this subdivision, "maintenance" means the removal of accumulated  
 315 leaves, soil, and other debris whether by hand or machine, while the  
 316 pipe remains in place.

317 (b) The following additional uses shall be permitted as of right in  
 318 riverfront areas:

319 (1) Forestry activities supervised by a forest practitioner certified  
 320 pursuant to section 23-65h, in accordance with a forest management  
 321 plan, provided no clear cutting occurs within the riverfront area;

322 (2) The continuous use, repair, maintenance or replacement of any  
 323 existing land use, structure, parking, street facility or flood control  
 324 structure located in a riverfront area, provided the replacement of the

325 land use, structure, parking, street facility or flood control structure  
326 does not exceed the footprint of the existing land use, structure,  
327 parking, street facility or flood control structure;

328 (3) Construction, operation or maintenance of a transportation  
329 facility or improvement operated by the state of Connecticut, or the  
330 construction, expansion, repair, replacement, operation or  
331 maintenance of public or private wastewater treatment plants and  
332 their related structures, conveyance systems or facilities, including any  
333 associated utility lines;

334 (4) Construction or maintenance of utility rights-of-way and  
335 facilities, including, but not limited to, electric, gas, water, sewer and  
336 communication lines; and

337 (5) The reuse of riverfront areas containing existing structures,  
338 including, but not limited to, abandoned mills, industrial or  
339 commercial structures, and associated parking and street facilities.

340 [(b)] (c) The following operations and uses shall be permitted, as  
341 nonregulated uses in wetlands and watercourses, provided they do not  
342 disturb the natural and indigenous character of the wetland or  
343 watercourse by removal or deposition of material, alteration or  
344 obstruction of water flow or pollution of the wetland or watercourse:

345 (1) Conservation of soil, vegetation, water, fish, shellfish and  
346 wildlife; and

347 (2) Outdoor recreation, including play and sporting areas, golf  
348 courses, field trials, nature study, hiking, horseback riding, swimming,  
349 skin diving, camping, boating, water skiing, trapping, hunting, fishing  
350 and shellfishing where otherwise legally permitted and regulated.

351 [(c)] (d) Any dredging or any erection, placement, retention or  
352 maintenance of any structure, fill, obstruction or encroachment, or any  
353 work incidental to such activities, conducted by a state agency, which  
354 activity is regulated under sections 22a-28 to 22a-35, inclusive, or

355 sections 22a-359b to 22a-363f, inclusive, shall not require any permit or  
356 approval under sections 22a-36 to 22a-45, inclusive, as amended by this  
357 act.

358 Sec. 6. Section 22a-41 of the general statutes is repealed and the  
359 following is substituted in lieu thereof (*Effective October 1, 2008*):

360 (a) In carrying out the purposes and policies of sections 22a-36 to  
361 22a-45a, inclusive, as amended by this act, including matters relating to  
362 regulating, licensing and enforcing of the provisions related to  
363 wetlands and watercourses thereof, the commissioner shall take into  
364 consideration all relevant facts and circumstances, including but not  
365 limited to:

366 (1) The environmental impact of the proposed regulated activity on  
367 wetlands or watercourses;

368 (2) The applicant's purpose for, and any feasible and prudent  
369 alternatives to, the proposed regulated activity which alternatives  
370 would cause less or no environmental impact to wetlands or  
371 watercourses;

372 (3) The relationship between the short-term and long-term impacts  
373 of the proposed regulated activity on wetlands or watercourses and  
374 the maintenance and enhancement of long-term productivity of such  
375 wetlands or watercourses;

376 (4) Irreversible and irretrievable loss of wetland or watercourse  
377 resources which would be caused by the proposed regulated activity,  
378 including the extent to which such activity would foreclose a future  
379 ability to protect, enhance or restore such resources, and any  
380 mitigation measures which may be considered as a condition of  
381 issuing a permit for such activity including, but not limited to,  
382 measures to (A) prevent or minimize pollution or other environmental  
383 damage, (B) maintain or enhance existing environmental quality, or  
384 (C) in the following order of priority: Restore, enhance and create

385 productive wetland or watercourse resources;

386 (5) The character and degree of injury to, or interference with,  
387 safety, health or the reasonable use of property which is caused or  
388 threatened by the proposed regulated activity; and

389 (6) Impacts of the proposed regulated activity on wetlands or  
390 watercourses outside the area for which the activity is proposed and  
391 future activities associated with, or reasonably related to, the proposed  
392 regulated activity which are made inevitable by the proposed  
393 regulated activity and which may have an impact on wetlands or  
394 watercourses.

395 (b) (1) In the case of an application which received a public hearing  
396 pursuant to (A) subsection (k) of section 22a-39, as amended by this  
397 act, or (B) a finding by the inland wetlands agency that the proposed  
398 activity may have a significant impact on wetlands or watercourses, a  
399 permit shall not be issued unless the commissioner finds on the basis  
400 of the record that a feasible and prudent alternative does not exist. In  
401 making his finding, the commissioner shall consider the facts and  
402 circumstances set forth in subsection (a) of this section. The finding  
403 and the reasons therefor shall be stated on the record in writing.

404 (2) In the case of an application which is denied on the basis of a  
405 finding that there may be feasible and prudent alternatives to the  
406 proposed regulated activity which have less adverse impact on  
407 wetlands or watercourses, the commissioner or the inland wetlands  
408 agency, as the case may be, shall propose on the record in writing the  
409 types of alternatives which the applicant may investigate provided this  
410 subdivision shall not be construed to shift the burden from the  
411 applicant to prove that he is entitled to the permit or to present  
412 alternatives to the proposed regulated activity.

413 (c) For purposes of this section, (1) "wetlands or watercourses"  
414 includes aquatic, plant or animal life and habitats in wetlands or  
415 watercourses, and (2) "habitats" means areas or environments in which

416 an organism or biological population normally lives or occurs.

417 (d) A municipal inland wetlands agency shall not deny or condition  
418 an application for a regulated activity in an area outside wetlands or  
419 watercourses on the basis of an impact or effect on aquatic, plant, or  
420 animal life unless such activity will likely impact or affect the physical  
421 characteristics of such wetlands or watercourses.

422 (e) Neither the commissioner nor any inland wetland agency shall  
423 approve of any regulated activity located within a riverfront area,  
424 unless the applicant has proven by a preponderance of the evidence  
425 that such regulated activity is both consistent with the provisions of  
426 sections 1 to 8, inclusive, of this act and will have no adverse impact on  
427 the riverfront area's natural functions in providing the following  
428 benefits:

429 (1) Reducing the likelihood of flooding and the need for flood  
430 controls;

431 (2) Preventing storm damage;

432 (3) Protecting public and private drinking water supplies from  
433 harmful contamination;

434 (4) Preventing erosion and providing sedimentation controls;

435 (5) Preventing nonpoint water pollution, including, but not limited  
436 to, pollution by pathogens, nutrients, heavy metals, pesticides,  
437 herbicides, sediment, hydrocarbons and thermal pollution;

438 (6) Protecting the state's fisheries and shellfish; and

439 (7) Protecting wildlife habitat.

440 (f) Management practices contained in the guidance document  
441 prepared by the Commissioner of Environmental Protection pursuant  
442 to section 22a-39, as amended by this act, shall establish a rebuttable  
443 presumption that such practices will prevent adverse impacts on the

444 riverfront area's natural functions and benefits identified in section  
445 22a-36, as amended by this act.

446 (g) In the case of an application for activity within a riverfront area  
447 that is denied on the basis of a finding that there are feasible and  
448 prudent alternatives to the proposed regulated activity that have less  
449 adverse impact on the riverfront area, the inland wetlands agency shall  
450 propose on the record and in writing, such feasible and prudent  
451 alternatives. The provisions of this subsection shall not be construed to  
452 shift the burden from the applicant to prove that such applicant is  
453 entitled to the permit or for such applicant to present alternatives to  
454 the proposed regulated activity.

455 Sec. 7. Section 22a-42 of the general statutes is repealed and the  
456 following is substituted in lieu thereof (*Effective October 1, 2008*):

457 (a) To carry out and effectuate the purposes and policies of sections  
458 22a-36 to 22a-45a, inclusive, as amended by this act, it is hereby  
459 declared to be the public policy of the state to require municipal  
460 regulation of activities affecting the wetlands and watercourses within  
461 the territorial limits of the various municipalities or districts and to  
462 regulate riverfront areas to preserve and restore such areas and to  
463 prevent the despoliation and destruction thereof, in order to protect  
464 the private or public drinking water supply, provide flood control,  
465 prevent storm damage, prevent water pollution, protect wildlife  
466 habitat and to protect fisheries and shell fisheries in the state.

467 (b) Any municipality may acquire wetlands and watercourses and  
468 riverfront areas within its territorial limits by gift or purchase, in fee or  
469 lesser interest including, but not limited to, lease, easement or  
470 covenant, subject to such reservations and exceptions as it deems  
471 advisable.

472 (c) On or before July 1, 2009, each municipality shall direct its inland  
473 wetlands agency to administer and protect riverfront areas and  
474 authorize such inland wetlands agency to carry out the provisions of

475 sections 1 to 8, inclusive, of this act. On or before July 1, 1988, each  
 476 municipality shall establish an inland wetlands agency or authorize an  
 477 existing board or commission to carry out the provisions of sections  
 478 22a-36 to 22a-45, inclusive, as amended by this act. Each municipality,  
 479 acting through its legislative body, may authorize any board or  
 480 commission, as may be by law authorized to act, or may establish a  
 481 new board or commission to promulgate such regulations, in  
 482 conformity with the regulations adopted by the commissioner  
 483 pursuant to section 22a-39, as amended by this act, as are necessary to  
 484 protect the wetlands and watercourses within its territorial limits. The  
 485 ordinance establishing the new board or commission shall determine  
 486 the number of members and alternate members, the length of their  
 487 terms, the method of selection and removal and the manner for filling  
 488 vacancies in the new board or commission. No member or alternate  
 489 member of such board or commission shall participate in the hearing  
 490 or decision of such board or commission of which he is a member  
 491 upon any matter in which he is directly or indirectly interested in a  
 492 personal or financial sense. In the event of such disqualification, such  
 493 fact shall be entered on the records of such board or commission and  
 494 replacement shall be made from alternate members of an alternate to  
 495 act as a member of such commission in the hearing and determination  
 496 of the particular matter or matters in which the disqualification arose.  
 497 For the purposes of this section, the board or commission authorized  
 498 by the municipality or district, as the case may be, shall serve as the  
 499 sole agent for the licensing of regulated activities.

500 (d) At least one member of the inland wetlands agency or staff of  
 501 the agency shall be a person who has completed the comprehensive  
 502 training program developed by the commissioner pursuant to section  
 503 22a-39, as amended by this act. Failure to have a member of the agency  
 504 or staff with training shall not affect the validity of any action of the  
 505 agency. The commissioner shall annually make such program  
 506 available to one person from each town without cost to that person or  
 507 the town. Each inland wetlands agency shall hold a meeting at least  
 508 once annually at which information is presented to the members of the

509 agency which summarizes the provisions of the training program. The  
510 commissioner shall develop such information in consultation with  
511 interested persons affected by the regulation of inland wetlands and  
512 shall provide for distribution of video presentations and related  
513 written materials which convey such information to inland wetlands  
514 agencies. In addition to such materials, the commissioner, in  
515 consultation with such persons, shall prepare materials which provide  
516 guidance to municipalities in carrying out the provisions of subsection  
517 (f) of section 22a-42a, as amended by this act.

518 (e) Any municipality, pursuant to ordinance, may act through the  
519 board or commission authorized in subsection (c) of this section to join  
520 with any other municipalities in the formation of a district for the  
521 regulation of activities affecting the wetlands and watercourses within  
522 such district. Any city or borough may delegate its authority to  
523 regulate inland wetlands under this section to the town in which it is  
524 located.

525 (f) Municipal or district ordinances or regulations may embody any  
526 regulations promulgated hereunder, in whole or in part, or may  
527 consist of other ordinances or regulations in conformity with  
528 regulations promulgated hereunder. Any ordinances or regulations  
529 shall be for the purpose of effectuating the purposes of sections 22a-36  
530 to 22a-45, inclusive, as amended by this act, and, a municipality or  
531 district, in acting upon ordinances and regulations shall incorporate  
532 the factors set forth in section 22a-41, as amended by this act.

533 (g) Nothing contained in this section shall be construed to limit the  
534 existing authority of a municipality or any boards or commissions of  
535 the municipality, provided the commissioner shall retain authority to  
536 act on any application filed with said commissioner prior to the  
537 establishment or designation of an inland wetlands agency by a  
538 municipality.

539 Sec. 8. Section 22a-42a of the general statutes is repealed and the  
540 following is substituted in lieu thereof (*Effective October 1, 2008*):



541 (a) The inland wetlands agencies authorized in section 22a-42, as  
 542 amended by this act, shall through regulation provide for (1) the  
 543 manner in which the boundaries of inland wetland and watercourse  
 544 areas and riverfront areas in their respective municipalities shall be  
 545 established and amended or changed, (2) the form for an application to  
 546 conduct regulated activities, (3) notice and publication requirements,  
 547 (4) criteria and procedures for the review of applications, and (5)  
 548 administration and enforcement.

549 (b) No regulations of an inland wetlands agency including  
 550 boundaries of inland wetland and watercourse areas and riverfront  
 551 areas shall become effective or be established until after a public  
 552 hearing in relation thereto is held by the inland wetlands agency. Any  
 553 such hearing shall be held in accordance with the provisions of section  
 554 8-7d of the 2008 supplement to the general statutes. A copy of such  
 555 proposed regulation or boundary shall be filed in the office of the  
 556 town, city or borough clerk as the case may be, in such municipality,  
 557 for public inspection at least ten days before such hearing, and may be  
 558 published in full in such paper. A copy of the notice and the proposed  
 559 regulations or amendments thereto, except determinations of  
 560 boundaries, shall be provided to the commissioner at least thirty-five  
 561 days before such hearing. Such regulations and inland wetland and  
 562 watercourse and riverfront area boundaries may be from time to time  
 563 amended, changed or repealed, by majority vote of the inland  
 564 wetlands agency, after a public hearing in relation thereto is held by  
 565 the inland wetlands agency, in accordance with the provisions of  
 566 section 8-7d of the 2008 supplement to the general statutes.  
 567 Regulations or boundaries or changes therein shall become effective at  
 568 such time as is fixed by the inland wetlands agency, provided a copy  
 569 of such regulation, boundary or change shall be filed in the office of  
 570 the town, city or borough clerk, as the case may be. Whenever an  
 571 inland wetlands agency makes a change in regulations or boundaries it  
 572 shall state upon its records the reason why the change was made and  
 573 shall provide a copy of such regulation, boundary or change to the  
 574 Commissioner of Environmental Protection no later than ten days after

575 its adoption provided failure to submit such regulation, boundary or  
576 change shall not impair the validity of such regulation, boundary or  
577 change. All petitions submitted in writing and in a form prescribed by  
578 the inland wetlands agency, requesting a change in the regulations or  
579 the boundaries of an inland wetland and watercourse area and  
580 riverfront area shall be considered at a public hearing held in  
581 accordance with the provisions of section 8-7d of the 2008 supplement  
582 to the general statutes. The failure of the inland wetlands agency to act  
583 within any time period specified in this subsection, or any extension  
584 thereof, shall not be deemed to constitute approval of the petition.

585 (c) (1) On and after the effective date of the municipal regulations  
586 promulgated pursuant to subsection (b) of this section, no regulated  
587 activity shall be conducted upon any inland wetland or watercourse or  
588 riverfront area without a permit. Any person proposing to conduct or  
589 cause to be conducted a regulated activity upon an inland wetland or  
590 watercourse or riverfront area shall file an application with the inland  
591 wetlands agency of the town or towns wherein the wetland or  
592 watercourse or riverfront area in question is located. The application  
593 shall be in such form and contain such information as the inland  
594 wetlands agency may prescribe. The date of receipt of an application  
595 shall be determined in accordance with the provisions of subsection (c)  
596 of section 8-7d of the 2008 supplement to the general statutes. The  
597 inland wetlands agency shall not hold a public hearing on such  
598 application unless the inland wetlands agency determines that the  
599 proposed activity may have a significant impact on wetlands or  
600 watercourses or riverfront area, a petition signed by at least  
601 twenty-five persons who are eighteen years of age or older and who  
602 reside in the municipality in which the regulated activity is proposed,  
603 requesting a hearing is filed with the agency not later than fourteen  
604 days after the date of receipt of such application, or the agency finds  
605 that a public hearing regarding such application would be in the  
606 public interest. An inland wetlands agency may issue a permit without  
607 a public hearing provided no petition provided for in this subsection is  
608 filed with the agency on or before the fourteenth day after the date of

609 receipt of the application. Such hearing shall be held in accordance  
610 with the provisions of section 8-7d of the 2008 supplement to the  
611 general statutes. If the inland wetlands agency, or its agent, fails to act  
612 on any application within thirty-five days after the completion of a  
613 public hearing or in the absence of a public hearing within sixty-five  
614 days from the date of receipt of the application, or within any  
615 extension of any such period as provided in section 8-7d of the 2008  
616 supplement to the general statutes, the applicant may file such  
617 application with the Commissioner of Environmental Protection who  
618 shall review and act on such application in accordance with this  
619 section. Any costs incurred by the commissioner in reviewing such  
620 application for such inland wetlands agency shall be paid by the  
621 municipality that established or authorized the agency. Any fees that  
622 would have been paid to such municipality if such application had not  
623 been filed with the commissioner shall be paid to the state. The failure  
624 of the inland wetlands agency or the commissioner to act within any  
625 time period specified in this subsection, or any extension thereof, shall  
626 not be deemed to constitute approval of the application.

627 (2) An inland wetlands agency may delegate to its duly authorized  
628 agent the authority to approve or extend an activity that is not located  
629 in a wetland or watercourse or riverfront area when such agent finds  
630 that the conduct of such activity would result in no greater than a  
631 minimal impact on any wetland or watercourse or riverfront area,  
632 provided such agent has completed the comprehensive training  
633 program developed by the commissioner pursuant to section 22a-39, as  
634 amended by this act. Notwithstanding the provisions for receipt and  
635 processing applications prescribed in subdivision (1) of this subsection,  
636 such agent may approve or extend such an activity at any time. Any  
637 person receiving such approval from such agent shall, within ten days  
638 of the date of such approval, publish, at the applicant's expense, notice  
639 of the approval in a newspaper having a general circulation in the  
640 town wherein the activity is located or will have an effect. Any person  
641 may appeal such decision of such agent to the inland wetlands agency  
642 within fifteen days after the publication date of the notice and the

643 inland wetlands agency shall consider such appeal at its next regularly  
 644 scheduled meeting provided such meeting is no earlier than three  
 645 business days after receipt by such agency or its agent of such appeal.  
 646 The inland wetlands agency shall, at its discretion, sustain, alter or  
 647 reject the decision of its agent or require an application for a permit in  
 648 accordance with subdivision (1) of subsection (c) of this section.

649 (d) (1) In granting, denying or limiting any permit for a regulated  
 650 activity the inland wetlands agency, or its agent, shall consider the  
 651 factors set forth in section 22a-41, as amended by this act, and such  
 652 agency, or its agent, shall state upon the record the reason for its  
 653 decision. In granting a permit the inland wetlands agency, or its agent,  
 654 may grant the application as filed or grant it upon other terms,  
 655 conditions, limitations or modifications of the regulated activity which  
 656 are designed to carry out the policy of sections 22a-36 to 22a-45,  
 657 inclusive, as amended by this act. Such terms may include any  
 658 reasonable measures which would mitigate the impacts of the  
 659 regulated activity and which would (A) prevent or minimize pollution  
 660 or other environmental damage, (B) maintain or enhance existing  
 661 environmental quality, or (C) in the following order of priority:  
 662 Restore, enhance and create productive wetland or watercourse or  
 663 riverfront area resources. No person shall conduct any regulated  
 664 activity within an inland wetland or watercourse or riverfront area  
 665 which requires zoning or subdivision approval without first having  
 666 obtained a valid certificate of zoning or subdivision approval, special  
 667 permit, special exception or variance or other documentation  
 668 establishing that the proposal complies with the zoning or subdivision  
 669 requirements adopted by the municipality pursuant to chapters 124 to  
 670 126, inclusive, or any special act. The agency may suspend or revoke a  
 671 permit if it finds after giving notice to the permittee of the facts or  
 672 conduct which warrant the intended action and after a hearing at  
 673 which the permittee is given an opportunity to show compliance with  
 674 the requirements for retention of the permit, that the applicant has not  
 675 complied with the conditions or limitations set forth in the permit or  
 676 has exceeded the scope of the work as set forth in the application. The

677 applicant shall be notified of the agency's decision by certified mail  
678 within fifteen days of the date of the decision and the agency shall  
679 cause notice of their order in issuance, denial, revocation or suspension  
680 of a permit to be published in a newspaper having a general  
681 circulation in the town wherein the wetland or watercourse lies. In any  
682 case in which such notice is not published within such fifteen-day  
683 period, the applicant may provide for the publication of such notice  
684 within ten days thereafter.

685 (2) Any permit issued under this section for the development of  
686 property for which an approval is required under section 8-3 of the  
687 2008 supplement to the general statutes, 8-25 of the 2008 supplement to  
688 the general statutes or 8-26 of the 2008 supplement to the general  
689 statutes shall be valid for five years provided the agency may establish  
690 a specific time period within which any regulated activity shall be  
691 conducted. Any permit issued under this section for any other activity  
692 shall be valid for not less than two years and not more than five years.  
693 Any such permit shall be renewed upon request of the permit holder  
694 unless the agency finds that there has been a substantial change in  
695 circumstances which requires a new permit application or an  
696 enforcement action has been undertaken with regard to the regulated  
697 activity for which the permit was issued provided no permit may be  
698 valid for more than ten years.

699 (e) The inland wetlands agency may require a filing fee to be  
700 deposited with the agency. The amount of such fee shall be sufficient  
701 to cover the reasonable cost of reviewing and acting on applications  
702 and petitions, including, but not limited to, the costs of certified  
703 mailings, publications of notices and decisions and monitoring  
704 compliance with permit conditions or agency orders.

705 (f) If a municipal inland wetlands agency regulates activities within  
706 areas around wetlands or watercourses or riverfront areas, such  
707 regulation shall (1) be in accordance with the provisions of the inland  
708 wetlands regulations adopted by such agency related to application

709 for, and approval of, activities to be conducted in wetlands or  
 710 watercourses or riverfront areas, and (2) apply only to those activities  
 711 which are likely to impact or affect wetlands or watercourses or  
 712 riverfront areas. Nothing in sections 1 to 8, inclusive, of this act  
 713 regarding riverfront areas shall be construed to expand or diminish the  
 714 jurisdiction of municipal inland wetlands agencies regarding activities  
 715 located within wetlands or watercourses, as defined in section 22a-38,  
 716 as amended by this act.

This act shall take effect as follows and shall amend the following sections:

Section 1	October 1, 2008	22a-36
Sec. 2	October 1, 2008	22a-37
Sec. 3	October 1, 2008	22a-38
Sec. 4	October 1, 2008	22a-39
Sec. 5	October 1, 2008	22a-40
Sec. 6	October 1, 2008	22a-41
Sec. 7	October 1, 2008	22a-42
Sec. 8	October 1, 2008	22a-42a

**Statement of Purpose:**

To amend the Inland Wetlands and Watercourses Act to protect riverfront areas.

*[Proposed deletions are enclosed in brackets. Proposed additions are indicated by underline, except that when the entire text of a bill or resolution or a section of a bill or resolution is new, it is not underlined.]*

**old business**

**ENFIELD TOWN COUNCIL  
RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION DISCHARGING THE  
SOLID WASTE ADVISORY COMMITTEE**

- WHEREAS,** on May 1, 2006 the Enfield Town Council established a Solid Waste Advisory Committee to review the ongoing implementation plan of the Department of Public Works tipper barrel residential refuse collection program; and
- WHEREAS,** the Solid Waste Advisory Committee members were appointed on June 19, 2006 at a Town Council meeting; and
- WHEREAS,** the Solid Waste Advisory Committee was also to review the operations plan of the Enfield Transfer Station; and
- WHEREAS,** the Solid Waste Advisory Committee was also to review the Solid Waste Recycling and Household Hazardous Waste Collection programs; and
- WHEREAS,** the Solid Waste Advisory Committee was also to review the current Town Code of Ordinances pertaining to Solid Waste and determine amendments and/or deletions recommended thereto; and
- WHEREAS,** the Solid Waste Advisory Committee completed their charge as assigned by the Enfield Town Council;
- NOW, THEREFORE BE IT RESOLVED,** that the Town Council of the Town of Enfield hereby offers its deepest gratitude and appreciation to the long serving members of the Solid Waste Advisory Committee; and
- BE IT FUTHER RESOLVED,** that the Town Council of the Town of Enfield hereby discharges the Committee from responsibility having successfully completed the charge put forth nearly two years ago.

March 14, 2008  
Town Manager's Office



**new business**



# TOWN OF ENFIELD

February 6, 2008

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: Request for Transfer of Funds**

Councilors:

**Background:**

In conjunction with the Town's tipper barrel mandate program, the new recycling collection program is also being promoted by the Department of Public Works. The main purpose of this program is to promote more cycling thereby reducing the quantity of solid waste that is being disposed of at the disposal facility which in turn reduces costs incurred by the Town. Starting April 14, 2008, the weekly curbside recycling collection will begin. In order to make a positive start, a full page recycling awareness ad has been placed in the "Reminder" newspaper the week of February 4<sup>th</sup>. In addition, contacts have been made with the communications department at the Asnuntuck Community College (ACC) to broadcast our message.

If the Town is promoting and requesting more recycling by Town Residents, the Town (i.e. Town employees, B.O.E., EMS) needs to lead by example and be more proactive in recycling. Therefore, additional recycling bins will need to be purchased and placed in all class rooms throughout the school system and also at Town owned facilities. In addition, items such as but not limited to magnets, pens, pencils, recycled stationary, tote bags, literature & displays promoting recycling awareness will be purchased and distributed to residents at the "Home Show" which is being held at the A.C.C. in March 14, 15 & 16 2008.

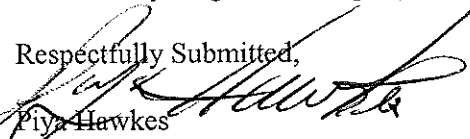
**Budget Impact:**

The money to purchase the additional recycling bins and other recycling items is being requested from the Solid Waste account "Land and Building Services". This account is being used to support the required quarterly ground monitoring at the Transfer Station. There are still enough funds in this account to pay for the remainder of the monitoring.

**Recommendation:**

The Town Council approves the transfer of money from the Solid Waste "Land and Building Services" account to the Solid Waste "Advertising" and "Other Equipment" account in support of the new recycling collection program.

Respectfully Submitted,

  
Piya Hawkes  
Director, Public Works

**Attachments:**

1. Resolution

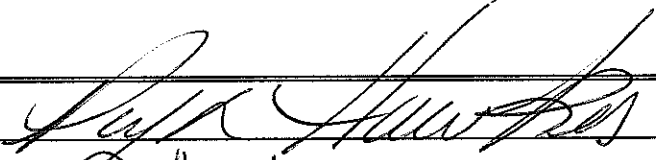
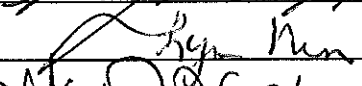
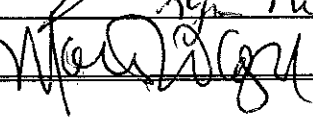
820 Enfield Street/Enfield, Connecticut 06082/(860) 253-6300

**TOWN OF ENFIELD**  
**REQUEST FOR TRANSFER OF FUNDS**

<b>TO:</b> Account{s} or Fund		<b>FROM:</b> Account{s} or Fund	
Advertising: 3900-0540	\$5,000.00	Land & Building Serv: 3900-0335	\$10,000.00
Other Equipment: 3900-0739	\$5,000.00		
<b>TOTAL</b>	<b>\$10,000.00</b>	<b>TOTAL</b>	<b>\$10,000.00</b>

**JUSTIFICATION:**

In order to support the Town's new recycling program, additional recycling bins will need to be purchased and placed in all class rooms throughout the school system and also at Town own facilities. In addition, items such as but not limited to magnets, pens, pencils, recycled stationary, tote bags & displays promoting recycling awareness will be purchased and distributed to residents at the "Home Show" which is being held at the Asnuntuck Community College in March 14, 15 & 16 2008.

		DATE
Requested by: 	Dept/Agency	2/6/08
Reviewed by: 	Director of Finance	2/13/2008
Approved by: 	Town Manager	2/26/08

**ENFIELD TOWN COUNCIL****RESOLUTION NO.**

**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

**TO:** Advertising: 3900-0540 \$5,000.00

Other Equipment: 3900-0739      \$5,000.00

**FROM:** Land & Building Services: 3900-0335

\$10,000.00

## CERTIFICATION

**I hereby certify the amount of \$10,000.00 is available from Account #3900-0335 as of February 6, 2008.**

Lygo N. M.

**Lynn Nenni, Director of Finance**



## TOWN OF ENFIELD

February 12, 2008

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject:        Transfer of Funds**

Councilors:

**Background:**

This transfer is necessary to reimburse the overtime account from the State of Connecticut for training.

**Budget Impact:**

No impact to the budget. The funds used for this training have been reimbursed by the State.

**Recommendation:**

Please transfer these funds.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Carl Sferrazza", is written over the "Respectfully Submitted," text.

Carl Sferrazza  
Chief of Police

**Attachments:**

1.     Resolution.
2.     Request for transfer of funds

TOWN OF ENFIELD  
REQUEST FOR TRANSFER OF FUNDS

<u>TO:</u> Account{s} or Fund		<u>FROM:</u> Account{s} or Fund	
2100-140 Overtime	\$601.24	100-13990 Other State Revenue	\$601.24
<b>TOTAL</b>	<b>\$601.24</b>	<b>TOTAL</b>	<b>\$601.24</b>

JUSTIFICATION:

February 12, 2008

This transfer is for the reimbursement to the overtime account from the State of Connecticut Department of Public Safety for training.

			DATE
Requested by: Carl Sferrazza	Chief of Police	EPD	2/12/08
Reviewed by:		Director of Finance	2/20/2008
Approved by:		Town Manager	2/26/08

# ***ENFIELD TOWN COUNCIL***

## **RESOLUTION NO.**

**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

**TO: 2100-140 overtime \$601.24**

**FROM: 100-13990 Other State Revenue \$601.24**

### **CERTIFICATION**

I hereby certify the amount of \$ 601.24 is available from Account #  
100-13990 as of February 12, 2008 .



**Lynn Nenni, Director of Finance**



# TOWN OF ENFIELD

**February 14, 2008**

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: Request to transfer funds**

Councilors:

**Background:**

The Enfield Police Department participated in a Click it or Ticket campaign. This campaign was to see that people had their seats belts on and connected also to be stop individuals who where using the cell phone while driving.

**Budget Impact:**

The reimbursement from the state will be put in the overtime account. This will cover the cost of overtime spent on the Click it or Ticket campaign.

**Recommendation:**

I recommend this transfer be approved.

Respectfully Submitted,

  
Carl Sferazza  
Chief of Police

**Attachments:**

1. Resolution.
2. Request for transfer form



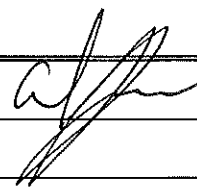
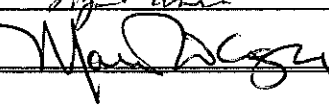
**TOWN OF ENFIELD**  
**REQUEST FOR TRANSFER OF FUNDS**

<u>TO:</u> Account{s} or Fund		<u>FROM:</u> Account{s} or Fund	
2100-140 OVERTIME	\$8,256.56	100-13990 Revenue account	\$8,256.56
<b>TOTAL</b>	<b>\$8,256.56</b>	<b>TOTAL</b>	<b>\$8,256.56</b>

JUSTIFICATION:

February 14, 2008

The above transfer is to reimburse the Police Department's overtime account for the participation in the Click it or Ticket campaign.

			DATE
Requested by: Carl Sferrazza	Chief of Police	EPD	2/14/08
Reviewed by:		Director of Finance	2/14/2008
Approved by:		Town Manager	2/26/08

# ***ENFIELD TOWN COUNCIL***

## **RESOLUTION NO.**

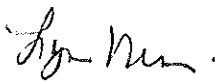
**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

**TO:            2100-140 overtime    \$8,256.56**

**FROM:        100-13990 revenue account    \$8,256.56**

### **CERTIFICATION**

I hereby certify the amount of \$ 8,256.56 is available from Account  
# 100-13990 as of 2/14/08



**Lynn Nenni, Director of Finance**

# **items for discussion**



## TOWN OF ENFIELD

February 28, 2008

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject:** Transfer- Building & Grounds Supplies

Councilors:

**Background:**

The Public Works Department Building & Grounds Maintenance Division is in need of additional funds for supplies in particular to purchase field marking paint.

**Budget Impact:**

Account 614 Maintenance & Building Supplies, is in great need for more funds because of the work that is being performed in our div. Field marking paint, HVAC filters and playground surfacing prices have increased greatly. Account 731 Machinery, we were going to purchase weed trimmers, 2 more snow blowers but I feel we can go forward without these items. Account 733 Furniture, taken \$1000 there is a \$600 Balance left I don't feel this will hurt us. I don't foresee any architectural services coming up in the near future.

**Recommendation:**

It is recommended the Town Council approve the resolution transferring between the Department of Public Works Building & Grounds Maintenance Division accounts.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Piya Hawkes", is written over the typed name and title.

Piya Hawkes  
Director of Public Works

**Attachments:**

1. Resolution.

**TOWN OF ENFIELD**  
**REQUEST FOR COUNCIL TRANSFER OF FUNDS**

<b>TO:</b> Account{s} or Fund		<b>FROM:</b> Account{s} or Fund	
3400-614 Main. and Build. Supplies	\$6700.00	3400-731 Machinery	\$1000.00
		3400-731-70 Machinery-Schools	\$1700.00
		3400-733 Furniture	\$1000.00
		3400-335 Land & Bldg Services	\$3000.00
<b>TOTAL</b>	\$6700.00	<b>TOTAL</b>	\$6700.00

Account 614 Maintenance & Building Supplies, is in great need for more funds because of the work that is being performed in our div. Field marking paint, HVAC filters and playground surfacing prices have increased greatly. Account 731 Machinery, we were going to purchase weed trimmers, 2 more snow blowers but I feel we can go forward without these items. Account 733 Furniture, taken \$1000 there is a \$600 Balance left I don't feel this will hurt us. I don't foresee any architectural services coming up in the near future.

		DATE
Requested by:	Dept/Agency	2/28/08
Reviewed by:	Director of Finance	3/4/08
Approved by:	Town Manager	3/08/08

## ***ENFIELD TOWN COUNCIL***

### **RESOLUTION NO.**

**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

**TO:           Main. and Build. Supplies: 3400-0614           \$6,700.00**

**FROM:       Machinery: 3400-0731                   \$1,000.00**

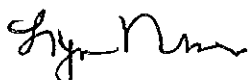
**Machinery-Schools: 3400-731-70           \$1,700.00**

**Furniture: 3400-733                       \$1,000.00**

**Land & Bldg Services: 3400-335           \$3,000.00**

### **CERTIFICATION**

**I hereby certify the amount of \$6,700 .00 is available from the cumulative Accounts 3400-0731, 3400-731-70, 3400-0733 & 3400-0335 as of February 28, 2008**



**Lynn Nenni, Director of Finance**



# TOWN OF ENFIELD

March 3, 2008

Honorable Members  
Enfield Town Council  
Enfield, Connecticut

**Subject: Town Hall Meeting**

**Background:**

The Enfield Together Coalition – Youth Services Local Prevention Council to Combat Drug/Alcohol Use in Youth – was awarded a stipend of \$500 to conduct a Town Hall Meeting in the Spring of 2008 to highlight local efforts to combating underage drinking. These funds were made available through the Federal Substance Abuse and Mental Health Services Administration, a member of the Interagency Coordinating Committee on the Prevention of Underage Drinking.

The Town Hall Meeting is scheduled for Thursday, April 3, 2008, at the Hazardville Fire Department, 6:30 p.m. – 8:00 p.m. (Dinner served at 6:30 p.m.). The Town Hall Meeting will highlight "Enfield Cares" – What Enfield is doing about Underage Drinking. The Town Hall Meeting will showcase the Town of Enfield's Strategic Plan to Combating Underage Drinking, announce youth winners of our logo contest, as well as kick-off our media campaign. Highlights will feature representatives from the Police, Safe Grad Committees, Schools, Enfield Together Coalition, Local Media, Local Business, Parents, Youth, and the Town.


**Budget Impact:**

This grant award will be \$500 and will fund \$250 for dinner and \$250 for movie tickets for youth who participated in the logo contest. Any additional costs for the Town Hall Meeting that might occur will be covered by the DMHAS Grant to Combating Underage Drinking.

**Recommendation:**

That the Town of Enfield Town Council approve the transfer from 220-01-0040-4500-17050-0000-00 Misc. Contribution/Donation to 4500-324 Field Trips (\$250) and 4500-630 Food (\$250) for a total of \$500.

Respectfully Submitted,

  
Pamela Brown  
Director of Social Services

**Attachments:**

1. Transfer/Resolution

**TOWN OF ENFIELD**  
**REQUEST FOR TRANSFER OF FUNDS**

<b>TO:</b> Account{s} or Fund		<b>FROM:</b> Account{s} or Fund	
4500-324 Field Trips	\$250	220-01-0040-4500-17050-0000-00 Misc. Contributions/Donations	\$500
4500-630 Food	\$250		
<b>TOTAL</b>	<b>\$500</b>	<b>TOTAL</b>	<b>\$500</b>

**JUSTIFICATION:** A total of \$500 from CRP, Inc. to host a town hall meeting has been awarded to the Town of Enfield. Additional funds will fund a field trip for youth who participated in a logo contest for the Enfield Together Coalition and provide food for the Town Hall Event. The event will highlight the kick-off of the Enfield Together media campaign and the presentation of the Enfield Together Strategic Plan to combating underage drinking in Enfield.

		DATE
Requested by: <i>Phyllis JTB</i>	<i>Director of Social Services</i> Dept/Agency	<i>2/1/08</i>
Reviewed by: <i>John Doe</i>	Director of Finance	<i>3/14/2008</i>
Approved by: <i>Mark Smith</i>	Town Manager	<i>3/14/08</i>



# ***ENFIELD TOWN COUNCIL***

## **RESOLUTION NO.**

**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

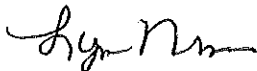
<b>TO:</b>	<b>Youth Services</b>	
	Field Trips	<b>\$250</b>
	Food	<b>\$250</b>

**FROM:** Youth Service Bureau Misc. Contributions/Donations

**\$500**

### **CERTIFICATION**

I hereby certify the amount of \$500.00 is available from Account #0220-01-0040-4500-17050-000-00 as of 2/1/08 .



**Lynn Nenni, Director of Finance**

CRP, INC.

17097

Check #: 17097

Vendor Name: TOWN OF ENFIELD

Date	Invoice No	Invoice Amount	Amount Paid	Credits Taken	Net Amount
12/21/07	1	500.00	500.00	0.00	500.00
Net Check Amt					500.00

CRP, INC.  
4201 CONNECTICUT AVENUE NW  
SUITE 503  
WASHINGTON, DC 20008

Wachovia  
Wachovia Bank, N.A.  
wachovia.com  
15-122/540

17097

PAY  
TO THE  
ORDER  
OF

TOWN OF ENFIELD  
ATTN: JEAN HAUGHEY  
19 N MAIN STREET  
Enfield, CT 06082

06-6001997

⑈017097⑈ ⑆054001220⑆ 200003739459⑈

DATE  
01/07/08  
\*\*\*\*\* FIVE HUNDRED & 00/100 Dollars \*\*\*\*\*

AMOUNT  
\*\*\*\*\*500.00

  
AUTHORIZED SIGNATURE

Security Features Included Details on Back



# TOWN OF ENFIELD

**March 11, 2008**

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: E-TV transfer**

Councilors:

**Background:**

E-TV still has some needs in order to be functional at an appropriate level. By combining the small amount of funds left in the CIP account with savings from two library funds we will be able to enhance our playback capability (we presently can only show two programs the same day without constantly running to town hall to change discs), provide a third camera in the council chambers making recording must easier and additionally allow the portable camera to record off site with out the need for lengthy and time consuming rerecording before programs, shot off site, are ready for playback.

**Budget Impact:**

The library has savings from Technological Services – 334 and Travel – 580. Our ILS vender bill came in below anticipated and funds were saved from travel due to not attending a conference planned. These funds are available, and needed, for this purpose

**Recommendation:**

I recommend that the resolution be passed as it will further assist with the E-TV built out without requiring funds beyond those already budgeted for this year.

Respectfully Submitted,

Henry Dutcher  
Director of Libraries

**Attachments:**

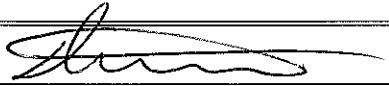

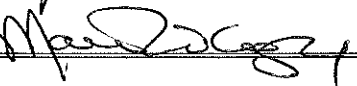
1. Resolution.
2. [Other supporting information]

TOWN OF ENFIELD  
REQUEST FOR TRANSFER OF FUNDS

<u>TO:</u> Account{s} or Fund		<u>FROM:</u> Account{s} or Fund	
5100-734	\$3300	5100-334	\$2300
		5100-580	\$1000
<b>TOTAL</b>	<b>\$3300</b>	<b>TOTAL</b>	<b>\$3300</b>

JUSTIFICATION:

E-TV still has some needs in order to be functional at an appropriate level. By combining the small amount of funds left in the CIP account with savings from two library funds we will be able to enhance our playback capability (we presently can only show two programs the same day without constantly running to town hall to change discs), provide a third camera in the council chambers making recording must easier and additionally allow the portable camera to record off site with out the need for lengthy and time consuming rerecording before programs, shot off site, are ready for playback.

		DATE
Requested by: 	LIBRARY Dept/Agency	3/11/08
Reviewed by: 	Director of Finance	3/11/08
Approved by: 	Town Manager	3/13/08

## ***ENFIELD TOWN COUNCIL***

### **RESOLUTION NO.**

**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

<b>TO:</b>	<b>5100-734</b>	<b>Technology Equipment</b>	<b>\$3,300</b>
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<b>FROM:</b>	<b>5100-334</b>	<b>Technological Services</b>	<b>\$2,300</b>
	<b>5100-580</b>	<b>Travel</b>	<b>\$1,000</b>

### **CERTIFICATION**

I hereby certify the amount of \$3,300 is available from Account # 5100-334 and 5100-580 as of March 11, 2008 .

  
Lynn Nenni, Director of Finance



## TOWN OF ENFIELD

March 11, 2008

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

Subject: Cost Schedule and Electronic Submittal

Councilors:

Background:

In an effort to off-set some of the costs of building and maintaining a Geographic Information System(GIS), the "Cost Schedule" document provides a fee for each of our GIS databases. The State of Connecticut Statute 7-148s permits municipalities, by ordinance, to impose a reasonable fee for the use of their Geographic Information System.

The "Electronic Submittal" would require that geographic information be submitted digitally, in the format specified, to align with our existing GIS Data. A failure to comply with the ordinance would require the payment of a processing fee before the geographic information is accepted.

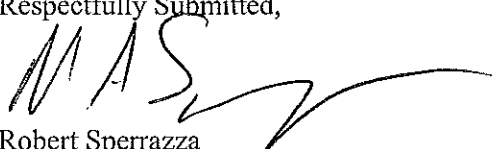
Budget Impact:

This would give the Town some revenue to off-set the costs of building and maintaining a Geographic Information System.

Recommendation:

The Town Council approve the documents to go to a Public Hearing.

Respectfully Submitted,



Robert Sperrazza  
GIS Project Manager

Attachments:

1. Resolution.
2. Cost Schedule
3. Electronic Submittal Policy

**ENFIELD TOWN COUNCIL  
RESOLUTION NO. \_\_\_\_\_**

Resolution Setting a Public Hearing  
Cost Schedule  
Electronic Submittal  
Ordinance

RESOLVED, the Enfield Town Council will hold a Public Hearing in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield, Connecticut on Monday, April 7<sup>th</sup>, 2008 at 6:45 P. M. to allow interested citizens an opportunity to express their opinions regarding the PROPOSED GIS DATA COST SCHEDULE AND ELECTRONIC SUBMITTAL ORDINANCE.

Date Prepared: March 11<sup>th</sup>, 2008  
Prepared by: Robert Sperrazza



# TOWN OF ENFIELD

**Date:** March 10, 2008

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject:** Transfer of Funds from Board of Education to Town of Enfield

Councilors:

**Background:**

In keeping with the recommendation to merge the Information Technology (IT) departments from the Town of Enfield and the Board of Education, a transfer of funds for the rest of FY 2007/2008 needs to occur in order to comply with remaining expense obligations. A transfer in the amount of \$276, 632.58 has been transferred from the Board of Education to the Town of Enfield that will be used for the employee's salaries and benefits, and remaining operational expense obligations.

**Budget Impact:**

The split of funds will be distributed as follows: \$232,924 will be deposited into the Employee salaries and Benefits accounts. The amount of \$43,707 will be deposited into the The Service Software account of 1210-0334-02

**Recommendation:**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul A. Russell", is written over a horizontal line.

Paul A. Russell  
Chief Technology Officer  
Town of Enfield

**Attachments:**

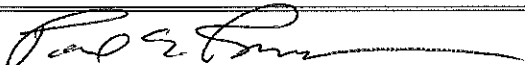
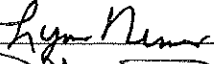
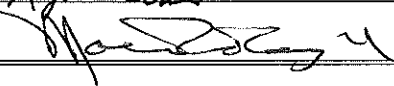
1. Resolution.



**TOWN OF ENFIELD**  
**REQUEST FOR TRANSFER OF FUNDS**

<u>TO:</u> Account{s} or Fund		<u>FROM:</u> Account{s} or Fund	
0100-01-0012-1210-0000-0110-00 Salaries	\$183,065.58	0100-01-0000-0000-17030-000- 00 Revenue	\$276,632.58
0100-01-0012-1210-0000-0220-00 FICA	\$ 11,340.00		
0100-01-0012-1210-0000-0221-00 Medicare	\$ 2,652.00		
0100-01-0012-1210-0000-0210-00 Health Insurance	\$ 34,991.00		
0100-01-0012-1210-0000-0215-00 Life Insurance	\$ 877.00		
0100-01-0012-1210-0000-0334-02 Technology Services	\$ 43,707.00		
<b>TOTAL</b>	<b>\$276,632.58</b>	<b>TOTAL</b>	<b>\$276,632.58</b>

**JUSTIFICATION:** In keeping with the recommendation to merge the Information Technology Departments from the Town of Enfield and the Board of Education, a transfer of funds for the rest of FY 2007/2008 needs to occur in order to comply with remaining expense obligations. A transfer in the amount of \$276,632.58 has been transferred from the Board of Education to the Town of Enfield that will be used for the employee's salaries and benefits, and remaining operational expense obligations.

		DATE
Requested by: 	Dept/Agency	3/10/2008
Reviewed by: 	Director of Finance	3/11/2008
Approved by: 	Town Manager	3/12/08

## ***ENFIELD TOWN COUNCIL***

### **RESOLUTION NO.**

**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

<b>TO: 0100-01-0012-1210-0000-0110-00 Salaries</b>	<b>\$183,065.58</b>
<b>0100-01-0012-1210-0000-0220-00 FICA</b>	<b>11,340.00</b>
<b>0100-01-0012-1210-0000-0221-00 Medicare</b>	<b>2,652.00</b>
<b>0100-01-0012-1210-0000-0210-00 Health Insurance</b>	<b>34,991.00</b>
<b>0100-01-0012-1210-0000-0215-00 Life Insurance</b>	<b>877.00</b>
<b>0100-01-0012-1210-0000-0334-00 Tech Services</b>	<b>43,707.00</b>

**FROM: 0100-01-0000-0000-17030-0000-00 Revenue**      **\$276,632.58**

### **CERTIFICATION**

I hereby certify the amount of \$276,632.58 is available from  
Account # 0100-01-0000-0000-17030-0000-00 as of March 10, 2008.



**A. Lynn Nenni, Director of Finance**



## TOWN OF ENFIELD

March 11, 2008

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: Funds Transfer ~ Division of Building Inspection**

Councilors:

**Background:**

As of 1 January 2008, persons acting as construction inspectors will be paid as contractors. These substitutes are used to as needed to cover vacancies, vacations, special projects, or high workloads. Most recently these inspectors are needed to cover for a vacancy caused by retirement. Since a replacement for the retired inspector is not presently in the offing, it is necessary to provide additional funds in the Other Professional Services account. A previous transfer covered the months of January and February 2008. Additional funds are needed in the 3300-0339 account for the remainder of FY 2008.

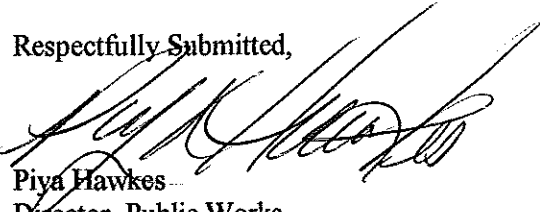
**Budget Impact:**

Some funds in the full-time salary account 3300-0110 may be transferred to Other Professional Services 3300-0339 without affecting the total budget of the division. The amount of the funds is \$15,000.00. With a recent retirement in the division it is also necessary to use contract inspectors to cover that vacancy for several months. Therefore, the additional amount of \$15,000.00 may be transferred from account 3300-0110 without adversely affecting the operational budget of the division.

**Recommendation:**

These funds should be transferred so that operations are not adversely impacted by the recent retirement vacancy left in that division.

Respectfully Submitted,



Piya Hawkes  
Director, Public Works

**Attachments:**

1. Resolution

# TOWN OF ENFIELD

## REQUEST FOR TRANSFER OF FUNDS

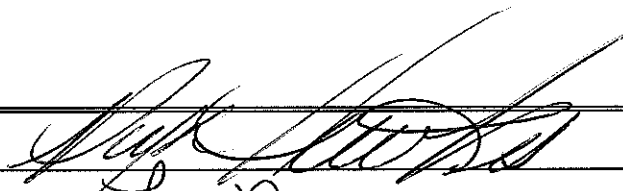
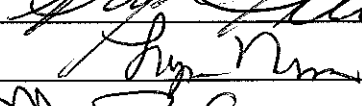
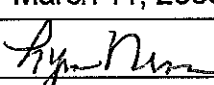
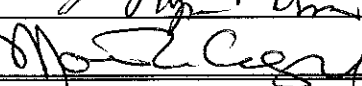
<u>TO:</u> Account{s} or Fund		<u>FROM:</u> Account{s} or Fund	
3300-0339	\$ 15,000.00	3300-0110	\$ 15,000.00
<b>TOTAL</b>	\$ 15,000.00	<b>TOTAL</b>	\$ 15,000.00

### JUSTIFICATION:

Persons acting as construction inspectors will be paid as contractors. These substitutes are used to as needed to cover vacancies, vacations, special projects, or high workloads.

The funds in the full-time salary account 3300-0110 may be transferred to Other Professional Services 3300-0339 without affecting the total budget of the division.

These funds should be transferred so that operations are not adversely impacted by the recent retirement vacancy left in the division.

		DATE
Requested by: 	Dept/Agency	March 11, 2008
Reviewed by: 	Director of Finance	
Approved by: 	Town Manager	3-13-08

# **ENFIELD TOWN COUNCIL**

## **RESOLUTION NO.**

**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

**TO:**

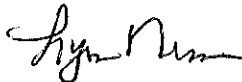
**3300-0339  
Other Professional Services  
\$15,000.00**

**FROM:**

**3300-0110  
Salaries - Full-time  
\$15,000.00**

### **CERTIFICATION**

**I hereby certify the amount of \$15,000.00 is available from Account # 3300-0110 as of March 11, 2008.**



**Lynn Nenni, Director of Finance**



## TOWN OF ENFIELD

**March 5, 2008**

Honorable Members  
Enfield Town Council  
Enfield, Connecticut

**Subject: Resolution to Settle Pending Property Tax Appeals  
James Bianco v. Town of Enfield (380 Enfield Street)  
James Bianco v. Town of Enfield (227 Brainard Road)**

Councilors:

**Background:**

James Bianco, the owner of both of the above-referenced properties, appealed from the valuation of the properties established by the 2006 Revaluation. Both cases were pre-tried in the Tax and Administrative Appeals Court in New Britain on December 3, 2007. Subsequent discussions between the parties took place between December 4, 2007 and February 28, 2008.

The proposed settlements are outlined on the attached sheet.

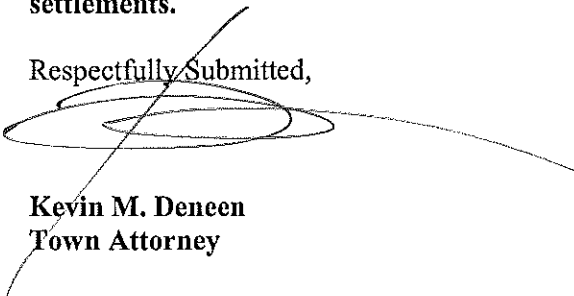
**Budget Impact:**

The combined refunds resulting from these settlements will be \$7,187.88.

**Recommendation:**

It is recommended that the Town Council approve the attached resolution to accept the proposed settlements.

Respectfully Submitted,

  
Kevin M. Deneen  
Town Attorney

**Attachments:**

1. Resolution.
2. Settlement sheet



# TOWN OF ENFIELD

James Bianco v. Town of Enfield

Property Tax Appeals

2006 Grand List

Property Location	Revaluation FMV	Proposed Settlement	Difference	Tax Reduction FY 07-08	Per Cent Reduction
380 Enfield Street	\$750,000	\$425,000	\$325,000	\$5,432.70	43.3%
227 Brainard Road	\$1,319,600	\$1,214,600	\$105,000	\$1,755.18	7.96%

ENFIELD TOWN COUNCIL

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO SETTLE PENDING PROPERTY TAX APPEALS

RESOLVED, that the Enfield Town Council does hereby authorize the Town Attorney, Kevin M. Deneen, to settle the outstanding tax assessment appeals in the following actions:

1. JAMES BIANCO v. TOWN OF ENFIELD, Docket Number HHB-CV-07-4014712 S, the fair market value of the property at 380 Enfield Street to be \$425,000 and assessed value to be \$297,500.
2. JAMES BIANCO v. TOWN OF ENFIELD, Docket Number HHB-CV-07-4014686 S, the fair market value of the property at 227 Brainard Road to be \$1,214,600 and assessed value to be \$850,220.

Prepared by: Office to the Town Attorney

Date Prepared: March 5, 2008





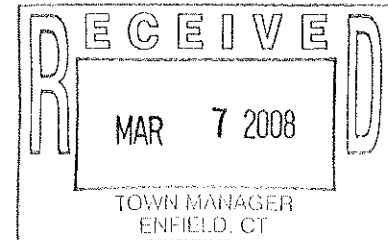
## TOWN OF ENFIELD

**March 7, 2008**

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: New Certified Resolution / CDBG Grant**

**Councilors:**



**Background:**

The Town was recently awarded \$300,000 in CDBG funds for its Housing Rehabilitation program. In order to access the funds, the Town Council must approve the attached, and recently updated, Certified Resolution from the State's Department of Economic & Community Development. This latest version of the Resolution contains language that references the Federal Fair Housing and Civil Rights Acts. The resolution you approved in February did not contain the new requirements and therefore does not comply with HUD regulations.

**Budget Impact:**

This grant award will require no increase to the Town's budget or use of general funds. The funds will be used to re-capitalize the Town's Housing Rehab program for the next 2 years.

**Recommendation:**

I respectfully request the Town Council to approve this resolution to assist the OCD in its mission to revitalize aging housing stock and to keep property values stable.

Thank you for your time and consideration

Respectfully Submitted,

**Peter Bryanton**  
**Director of Community Development**

**Attachments:**

1. Resolution.

ENFIELD TOWN COUNCIL

RESOLUTION NO. \_\_\_\_\_

SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

**WHEREAS**, federal monies are available under the Title I of the Housing and Community Development Act of 1974, 42 U.S.C § 5301, et. seq., as amended, also known as Public Law 93-383, and administered by the State of Connecticut, Department of Economic and Community Development as the Connecticut Small Cities Community Development Block Grant Program; and

**WHEREAS**, pursuant to Chapter 127c, and Part VI of Chapter 130 of Connecticut General Statutes, the Commissioner of the State of Connecticut Department of Economic and Community Development is authorized disburse such federal monies to local municipalities; and

**WHEREAS**, it is desirable and in the public interest that the Town of Enfield make an application to the State for \$300,000 in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement;

**NOW, THEREFORE, BE IT RESOLVED BY THE** Enfield Town Council that it is cognizant of the conditions and prerequisites for the state financial assistance imposed by Part VI of Chapter 130 of the Connecticut General Statutes and that the filing of an application for state financial assistance by the Town of Enfield in an amount not to exceed \$300,000 is hereby approved and that the Town Manager, Matthew W. Coppler is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of the Town of Enfield

**BE IT FURTHER RESOLVED**, that it adopts or has adopted as its policy to support the following nondiscrimination agreements and warranties provided in subsection (a)(1) of Connecticut General Statutes sections 4a-60 and 4a-60a, respectively, as amended by Public Act 07-142, and for which purposes the "contractor" is the Town of Enfield and "contract" is said Assistance Agreement:

The contractor agrees and warrants that in the performance of the contract such contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the state of Connecticut. The contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved.

The contractor agrees and warrants that in the performance of the contract such contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the

United States or of the state of Connecticut, and that employees are treated when employed without regard to their sexual orientation.

Prepared by: State Department of Economic and Community Development and Enfield Office of Community Development

Date Prepared: 3/14/08



## TOWN OF ENFIELD

02/22/2008

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: Request for Transfer of Funds**

Councilors:

**Background:**

The original Registrar of Voters budget approved in 2007 for the current fiscal year did not include funds for any primary or recanvass. The Election Worker account appropriation was an estimate based upon the former voting machine system, not the new optical scan voting system, which requires a higher level of staffing at polling sites. This request covers poll worker costs incurred for the February 5, 2008 CT Presidential Primary.

**Budget Impact:**

The Contingency account contains sufficient funds to cover this one-time request. The next election will occur in the 2009 fiscal year

**Recommendation:**

That the Town Council approves the transfer of \$13,937.00 from 8030-840 Contingency to 1500-0134 election workers.

Respectfully Submitted,

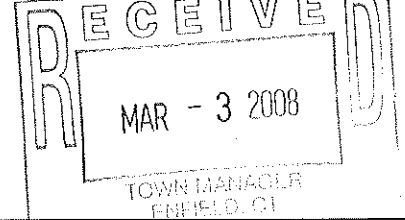
A handwritten signature in black ink, reading "David J. Wawer", is written over a horizontal line.

David J. Wawer  
Registrar of Voters

**Attachments:**

1. Resolution.
2. Request for Transfer of Funds Document

**TOWN OF ENFIELD  
REQUEST FOR TRANSFER OF FUNDS**



<u>TO:</u> Account{s} or Fund		<u>FROM:</u> Account{s} or Fund	
1500-0134 Election Workers	\$13,937.00	8030-840 Contingency	\$13,937.00
<b>TOTAL</b>	<b>\$13,937.00</b>	<b>TOTAL</b>	<b>\$13,937.00</b>

JUSTIFICATION: The above amount represents the cost for poll workers for the February 5, 2008 CT Presidential Primary. The Election Worker account developed and approved in the spring of 2007 did not include any funding for the CT Presidential primary. This account was further drawn down in November 2007, following the Municipal election, for polling workers required to conduct a mandatory recanvass of the Municipal election. A further reason for the underestimate in the Election Workers account is that the Secretary of the State only established polling site worker requirements in the September-October 2007 timeframe, well after approval of municipal budgets. These requirements had no previous historical precedent because of the new optical scan voting system. Finally, the Secretary of the State did not establish CT Presidential Primary poll worker requirements until January 2008, further precluding our opportunity to plan in advance for such expense.

			DATE
Requested by: <i>David J. Hawes</i>	<i>ROV</i>	Dept/Agency	02/22/2008
Reviewed by: <i>Jim Nunez</i>		Director of Finance	3/3/2008
Approved by: <i>Mark...</i>		Town Manager	3/13/08

# ***ENFIELD TOWN COUNCIL***

## **RESOLUTION NO.**

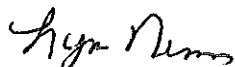
**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

**TO: 1500-0134 Election workers** \$13,937.00

**FROM: 8030-840 Contingency** \$13,937.00

### **CERTIFICATION**

I hereby certify the amount of \$ 13,937.00 is available from Account  
# 8030-840 as of 02/22/2008 .



**Lynn Nenni, Director of Finance**



## TOWN OF ENFIELD

February 27, 2008

Honorable Members  
Enfield Town Council  
Enfield, Connecticut

**Subject: Youth Services Bureau / Enfield Police Department Breaking Down Barriers Grant**

**Background:**

This is a renewal of a grant from the State of Connecticut Office of Policy and Management, Policy Development and Planning Division, Police and Youth Program entitled: Breaking Down Barriers that will be submitted by April 15<sup>th</sup>. This grant funds the PAWS Youth Leadership Program at JFK Middle School with Officer George Marusak. This program focuses on strengthening the positive sense of self, commitment to the community and connection to others for at-risk youth with the potential of leadership. The grant will also support and fund the summer youth/police academy. The other component will be to involve patrol officers or other officers who, for the most part, do not have regular interaction with youth to participate with at risk youth through the youth center by involvement with sports, team-building, outdoor adventure, field trips, and other events for youth.

**Budget Impact:**

This grant award would be approximately \$10,000 and will fund activities and field trips that the youth and police participate in together. Additional costs for these activities are covered by the grant, including police overtime.

**Recommendation:**

That the Town Council approve the submission of the renewal application for the Youth Services Bureau / Enfield Police Department Breaking Down Barriers Grant for FY 08-09.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Pamela Brown", is written over a horizontal line.

Pamela Brown,  
Director of Social Services

**Attachments:**

1. Resolution.

# ENFIELD TOWN COUNCIL

RESOLUTION NO. \_\_\_\_\_

## Breaking Down Barriers Grant

RESOLVED, that the **Town Manager, Matthew W. Coppler**, is empowered to enter into and amend contractual instruments in the name and on behalf of the Town of Enfield with the State of Connecticut Office of Policy and Management, Policy Development and Planning Division, for the **Breaking Down Barriers Grant - 07-01-2008 to 6-30-2009** and to affix the Corporate Seal.

Date Submitted:  
Submitted by:

3-13-2008  
Social Services Director